DOCUMENT RESUME

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ABSTRACT

This booklet provides career orientation teachers in middle/junior high and high school with ideas for bulletin boards because students learn best when ideas are presented visually. Following a brief description of the project that developed it, the bulletin board booklet gives ideas for creating bulletin boards on career exploration, the 15 job clusters, and employability skills. The booklet contains 100 ideas on the following career orientation topics: (1) self-awareness; (2) occupational clusters, general; (3) occupational clusters, specific; (4) planning for success; (5) educational/training alternatives; (6) job acquisition; (7) part-time/summer jobs; and (8) career club. (NLA)

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Creating Student Interest

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Bulletin Board Ideas For Career Orientation

CE 057 873

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FINAL REPORT

BULLETIN BOARD IDEAS FOR CAREER ORIENTATION

Conducted by

Little Rock School District
Metropolitan Vocational Center
Jim Miller, Project Director

In Cooperation with
Vocational and Technical Education Division
Arkansas Department of Education
Little Rock, AR 72201

Funded under the Provisions of
P.L. 98-524

June 1989

INTRODUCTION

Through an informal survey, it was determined that the Career Orientation teachers needed a booklet with ideas for bulletin boards. Research has indicated that many students learn best when ideas are presented visually. The bulletin board ideas booklet would provide teachers with a readily available source of ideas for creating bulletin boards on career exploration, the fifteen job clusters, and employability skills.

OBJECTIVES

The objectives of the project were:

1. To provide an opportunity for Career Orientation teachers to submit usable ideas for bulletin boards for Career Orientation classrooms.
2. To develop and disseminate a Career Orient on bulletin boards ideas booklet.

PROCEDURES

A letter was sent to Career Orientation teachers in the state asking them to submit ideas for the bulletin board ideas booklet. An artist was hired to take the ideas and put them into a form suitable for the booklet. Approximately one hundred ideas were selected from those sent in by the teachers. Career Orientation supervisors worked with the artist on the booklet development. After the camera-ready copy was prepared, it was delivered to the Wrightsville Prison for printing. After completion of the printing, the booklet was then distributed to Career Orientation teachers and teacher educators. Additional copies were taken to the Arkansas Vocational Curriculum Dissemination Center where they will sell for $5.00 a copy to other interested individuals.

FINDINGS AND EVALUATION

Many positive comments have been received concerning the bulletin board ideas booklet. A survey relative to the value of the booklet will be given to teachers and teacher educators in August at the Career Orientation Inservice Training so that they can evaluate the booklet. Pictures of bulletin boards that teachers have developed using the booklet will be taken by Career Orientation supervisors.

CONCLUSIONS AND RECOMMENDATIONS

Career Orientation supervisors and teachers were pleased with the outcome of the project. It is felt that the many usable ideas were developed as a result of the booklet and that the objectives were met. The bulletin boards created as a result of the booklet will present to students visual ideas relative to career exploration, the fifteen job clusters, and employability skills. A copy of the booklet is attached.

Published by
Little Rock School District
Little Rock, Arkansas
in cooperation with the
Vocational and Technical Education Division
Arkansas Department of Education
Career Orientation Program
Janice Longmire, State Supervisor
Tanny Harper, Area Supervisor

Funded through
Public Law 98-524, Title II, Part B

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Self Awareness 1
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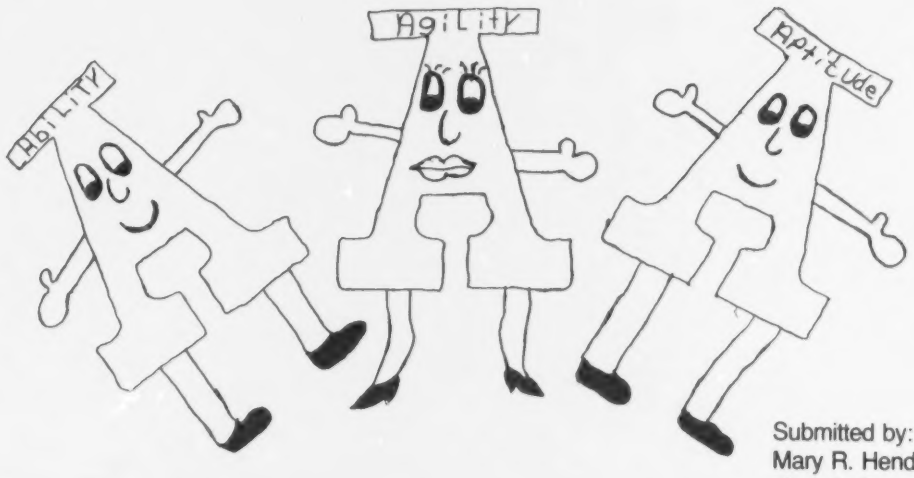
Occupational Clusters, Specific 18
Planning for Success 30
Educational/Training Alternatives 44
Job Acquisition 48
Part Time/Summer Jobs 53
Career Club 56

SELF AWARENESS

Join The Self-Awareness A Team



Submitted by:
Mary R. Hendrix
Nevada County High School

Career Person Of The Week

Gr-r-reat Work *name*

Gr-r-reat Work *name*

Gr-r-reat Work *name*

Gr-r-reat Work *name*

Gr-r-reat Work *name*

Gr-r-reat Work *name*

Submitted by:
Maria Chudy
Henderson Junior High School
Little Rock

9

KNOW YOURSELF

Submitted by:
Kathy Ewing
Des Arc High School

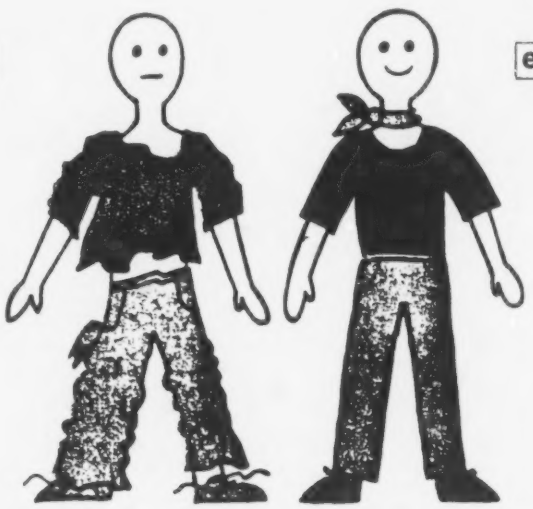
understand yourself

...and others

10

Submitted by:
Napoleon Hilson
Altheimer Middle School

DOES HOW YOU LOOK SAY WHO YOU ARE?



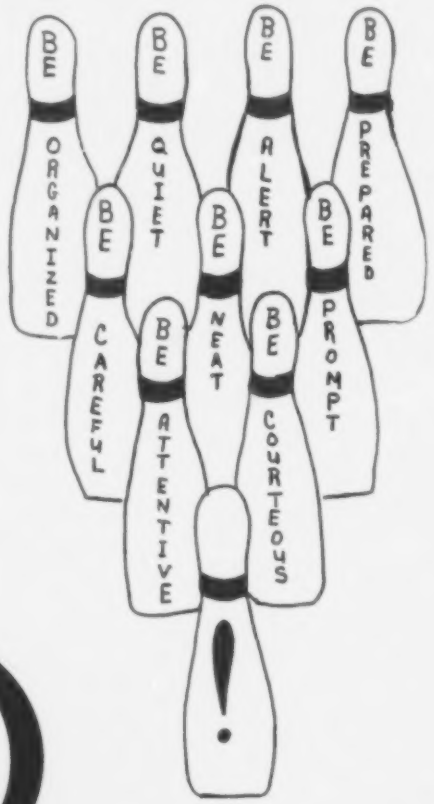
Submitted by:
Beverly Wright
Mt. Pleasant High School

DON'T LET YOUR SKILLS BECOME EXTINCT

Submitted by:
Mary R. Hendrix
Nevada County High School

11

MAKE YOUR SCORE COUNT



GOOD WORK HABITS

12

Submitted by:
Beverly Wright
Mt. Pleasant High School

DOES YOUR WORK MEASURE UP TO YOUR ABILITY

Submitted by:
Laura Loyd
Lavaca High School

13

OCCUPATIONAL CLUSTERS — GENERAL

Fifteen Occupational Clusters

The "BEFT" Way

Transportation

Public Service

Personal Service

Marketing and Distribution

Marine Science

Manufacturing

Hospitality and Recreation

Health

Fine Arts and Humanities

Environment and Natural Resources

Consumer and Homemaking

Construction

Communications and Media

Business and Office

Agri-Business and Natural Resources

Submitted by:
Cindy Gray
Nemo Vista High School

Hi! I'm a BEFT. I'm 3 cm's tall and have the strength of 2 HP. Use me to remember the clusters.

15 CLUSTERS

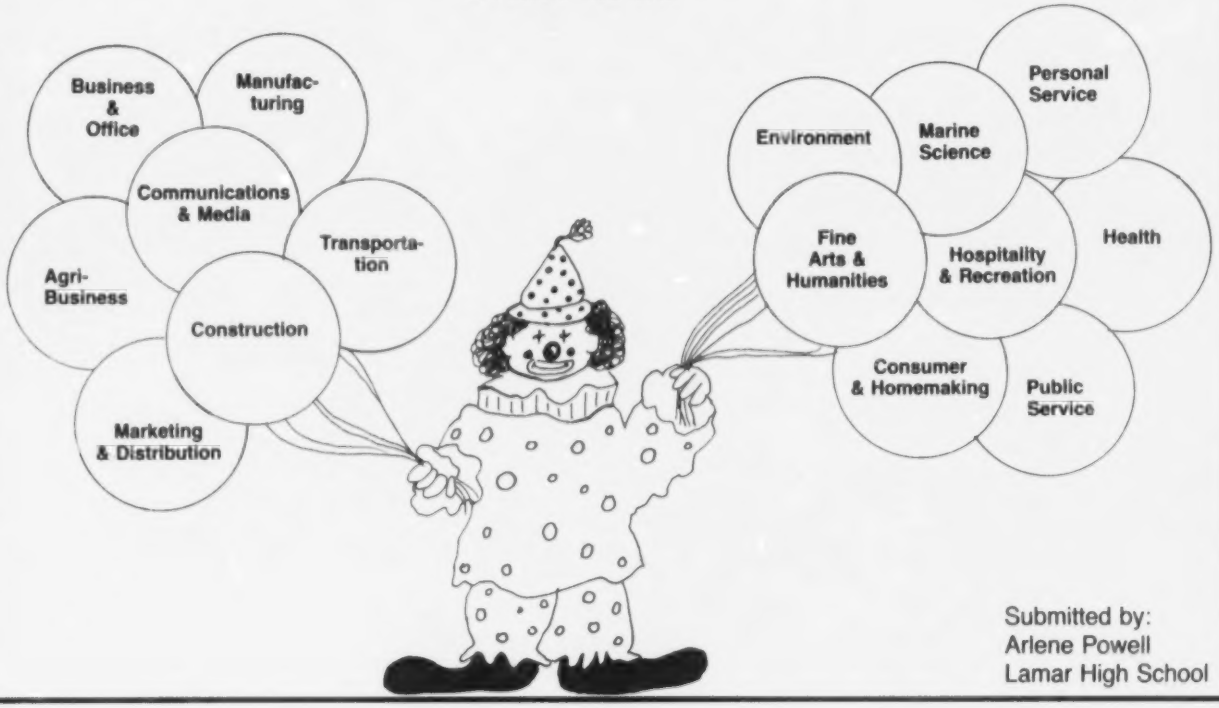
A		**C**	**Construction**	**H**	**Health**
		C		**H**	
B	**Business & Office**	**C**		**P**	
E		**M**		**P**	
F		**M**			
T		**M**	**Marine Science**		

(As we cover the clusters, I put up the cluster title and then they can see which ones we have covered.)

Submitted by:
Margaret Emberson
Rogers Junior High School
El Dorado

DON'T CLOWN AROUND

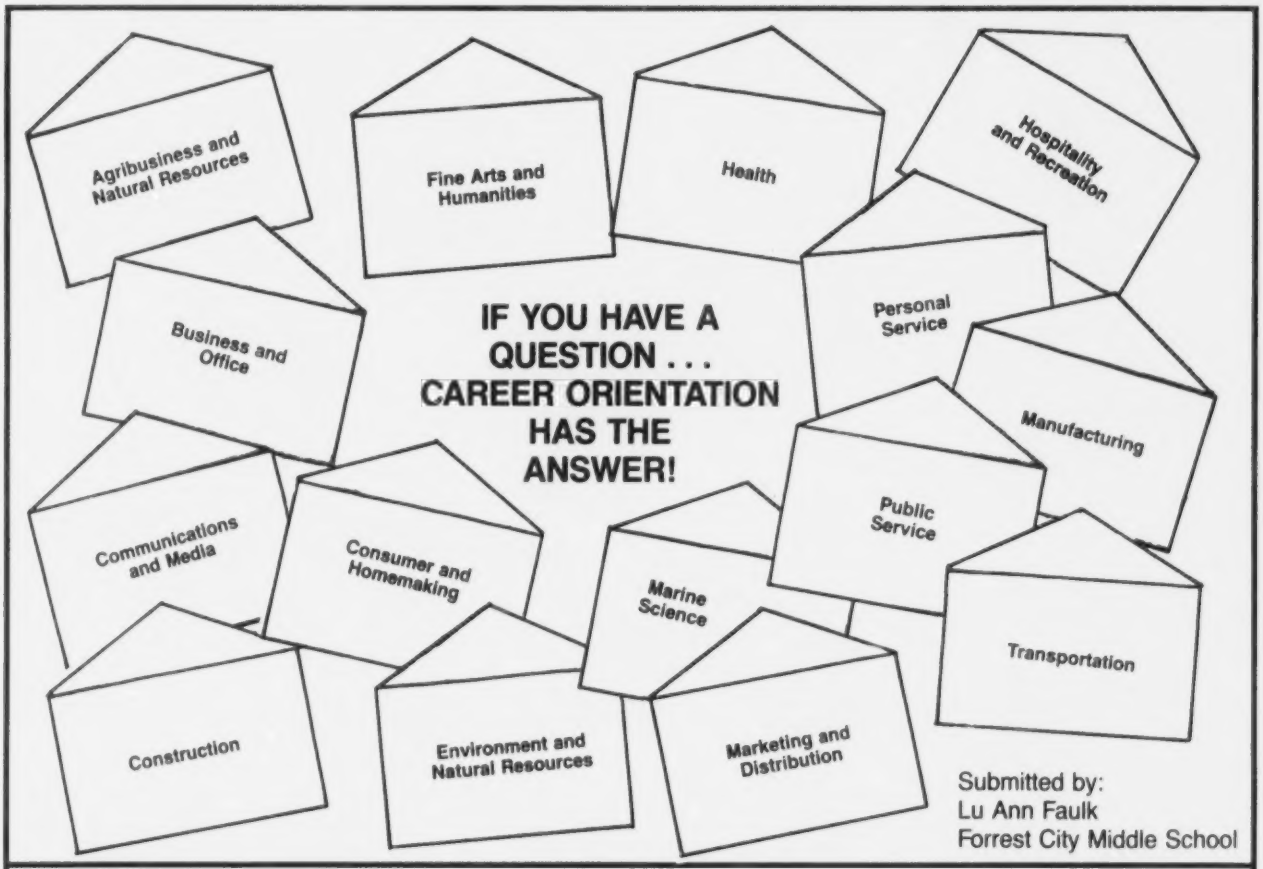
STUDY IN CO



Submitted by:
Arlene Powell
Lamar High School

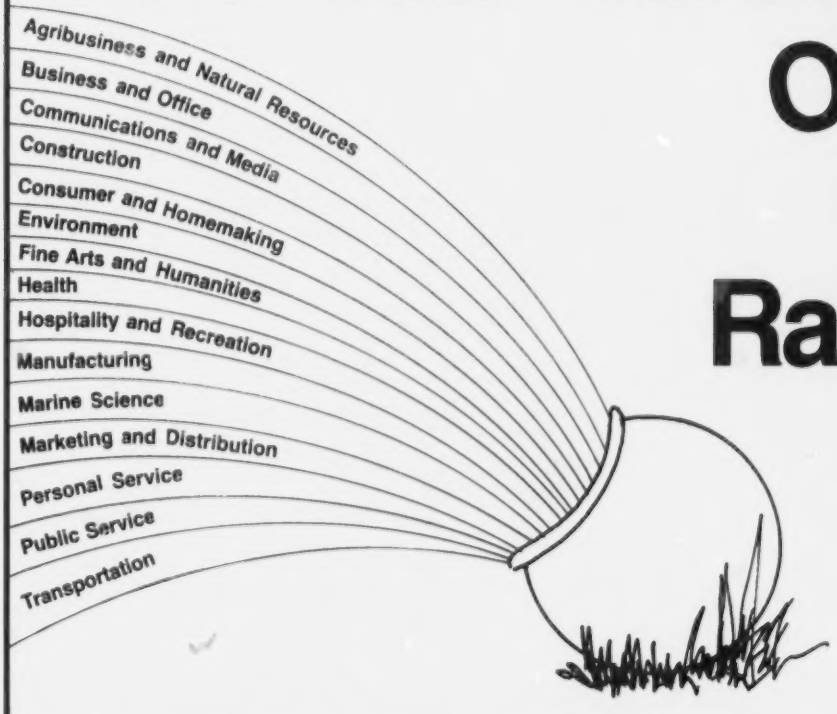
Soar With CO

Submitted by:
Joan Larry
Lonoke Junior High School



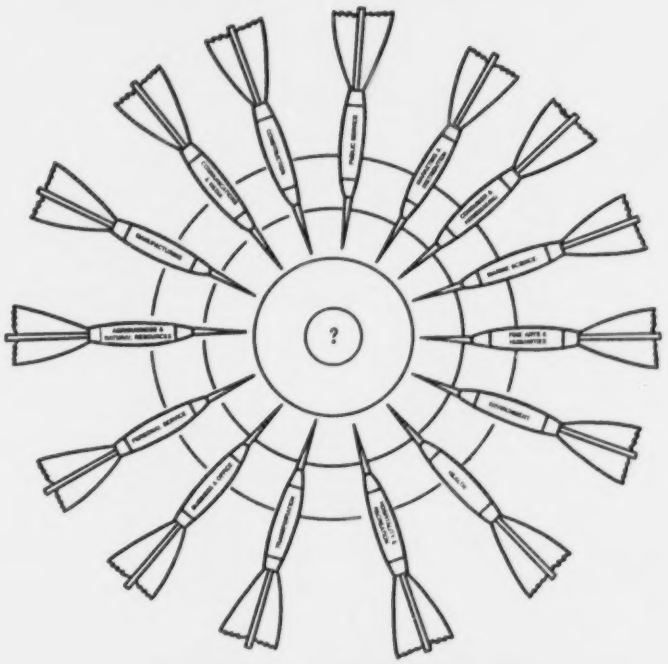
Submitted by:
Lu Ann Faulk
Forrest City Middle School

Find Your Career OVER the Rainbow



Submitted by:
Candy McNeil
College Hill Junior High School
Texarkana

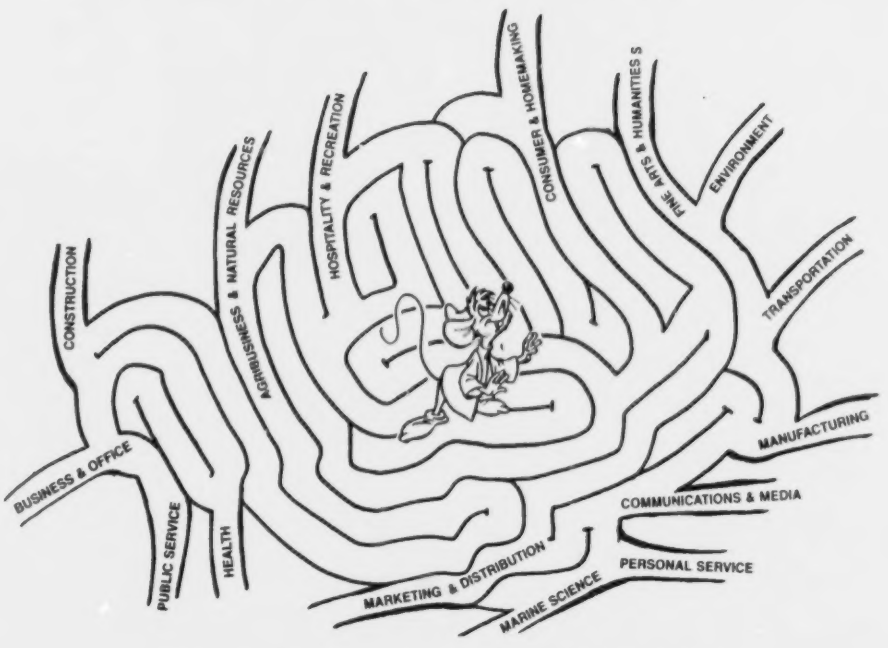
GET ON TARGET!!!



PLAN YOUR CAREER

Submitted by:
Margaret Henneberger

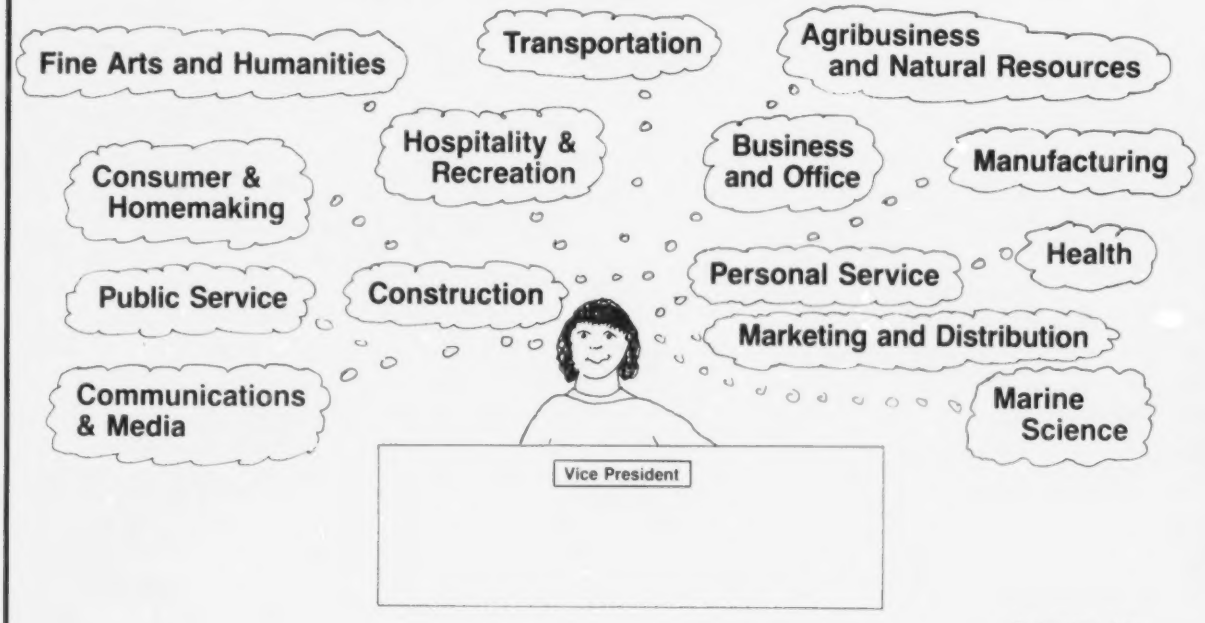
DON'T WANDER AIMLESSLY . . .



PLAN YOUR CAREER!

Submitted by:
Margaret Henneberger

"You Are the Executive Vice-President In Charge of Your FUTURE CAREER"



Submitted by:
James Willis
Strong High School

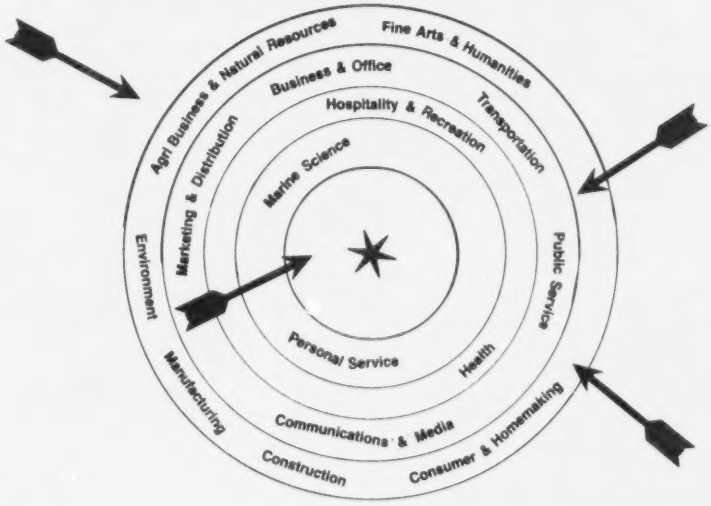
Let Your Imagination Fly In Career Orientation

Submitted by:
Mary R. Hendrix
Nevada County High School

C. O.
Bring GOOD Things To Life

Submitted by:
Ms. Mary Hendrix
Nevada County High School

Aim For A GREAT CAREER



Submitted by:
Donna Russell
Pleasant View High School

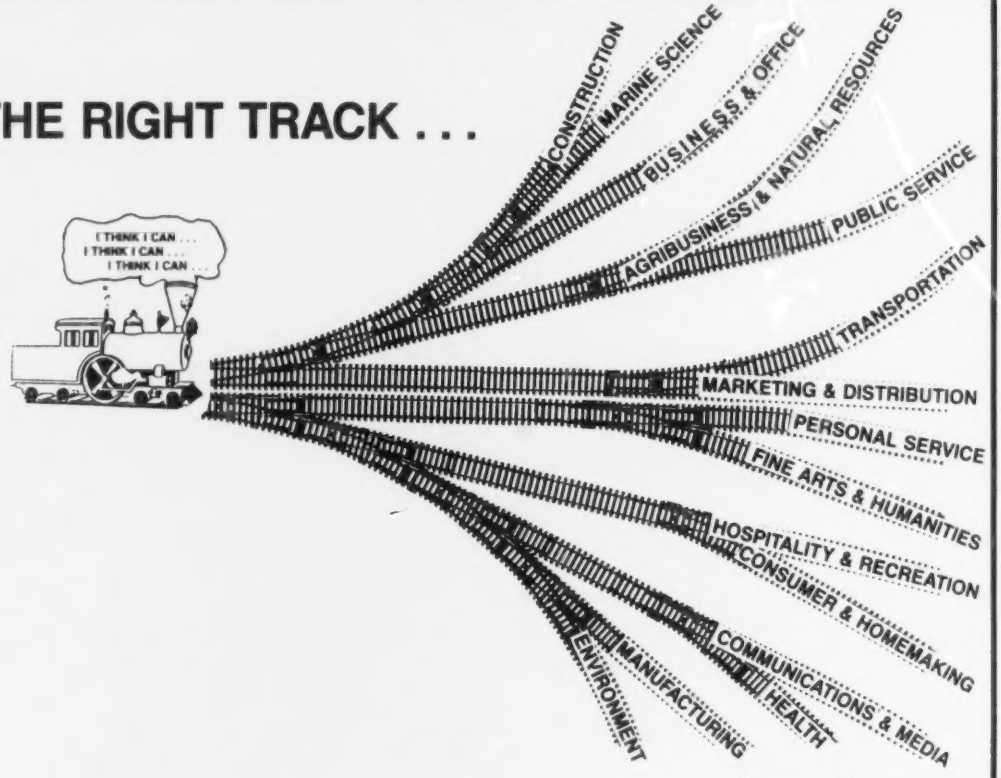
Take a slice out of life with Career Orientation

Submitted by:
Arlene Powell
Lamar High School

CAREER ORIENTATION IS RAISIN EXCITEMENT

Submitted by:
Kathleen Ferro
Mountain Home Junior High School

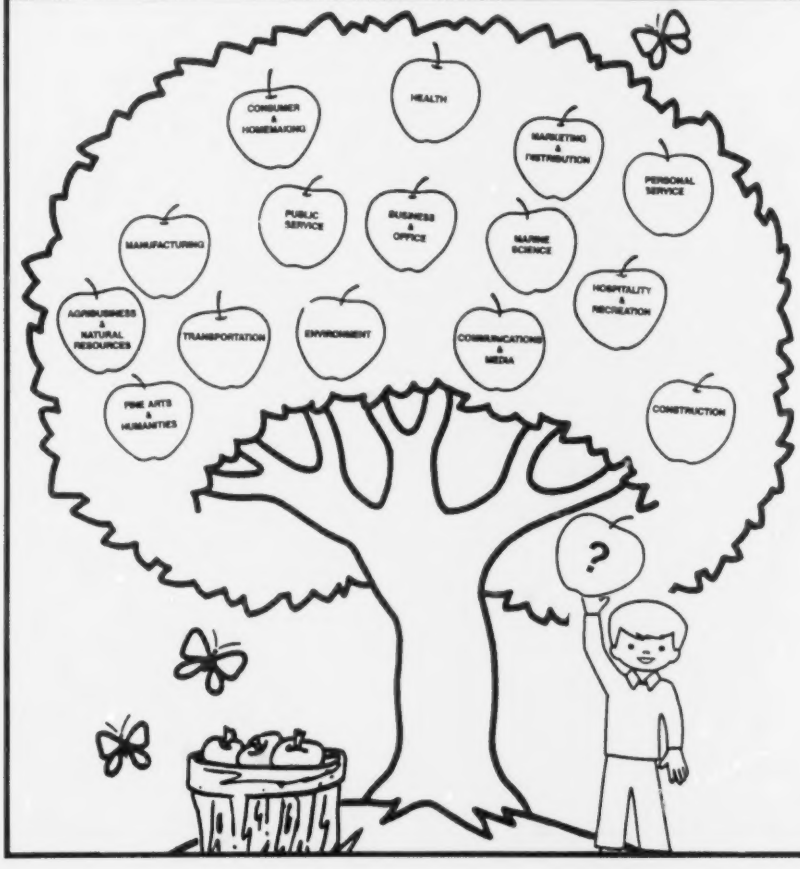
GET ON THE RIGHT TRACK . . .



Submitted by:
Margaret Henneberger

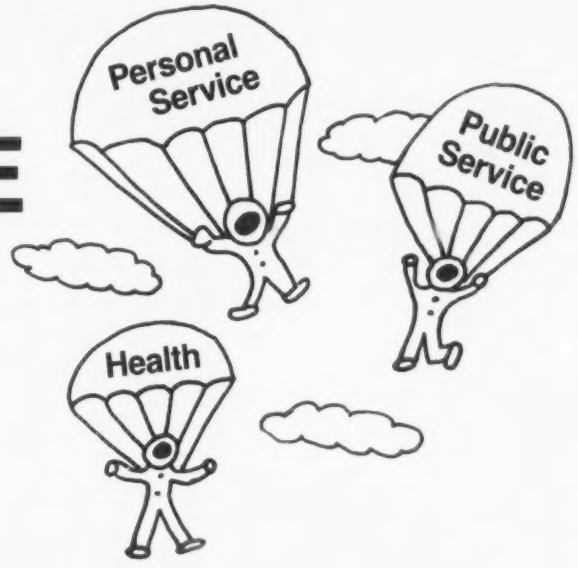
CAREERS . . .

WHICH ONE WILL YOU PICK?



Submitted by:
Margaret Henneberger

PARACHUTE TO SUCCESS

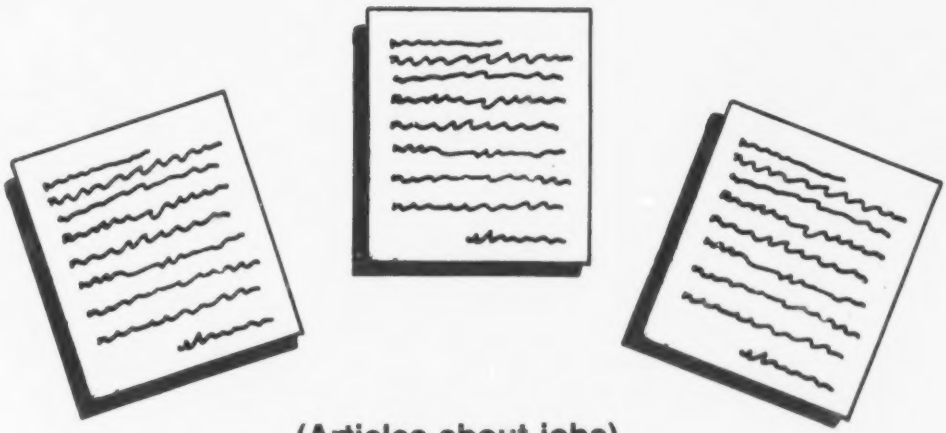


Submitted by:
Maria Chudy
Henderson Junior High School
Little Rock

Computer Tutor

Submitted by:
Maria Chudy
Henderson Junior High School
Little Rock

What's News in CO?



(Articles about jobs)

Submitted by:
Ginger Rainey
Beebe Junior High School

To Career Orientation

Submitted by:
Donna Russell
Pleasant View High School

Follow The Signs

YIELD

Take time to learn about your future.

STOP

STOP — and consider salary, duties, working conditions.

ONE WAY

Research a career choice.

GO

Go forward, shadow, interview a worker.

We Don't FIDDLE Around

in Career Orientation

Submitted by:
Arlene Powell
Lamar High School

GET BATTY OVER C. O.

Submitted by:
Deborah Caspall
Walnut Ridge Middle School

OCCUPATIONAL CLUSTERS — SPECIFIC

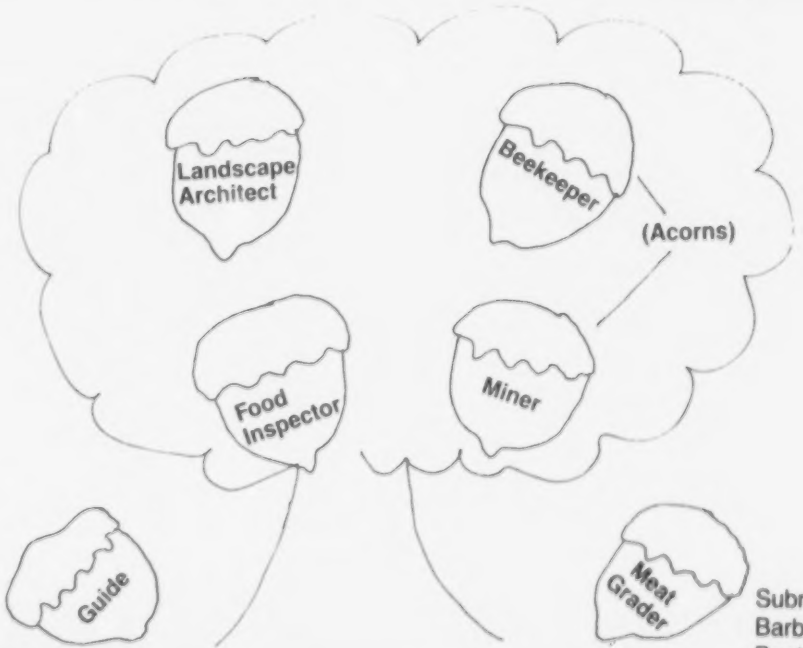
INVESTIGATE A CAREER FOR "YOU"

(Job Titles)

In Personal Service

Submitted by:
Laura Loyd
Lavaca High School

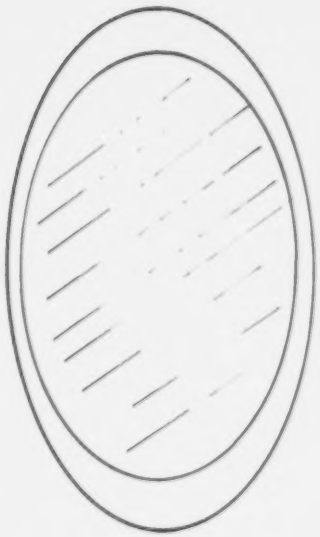
NUTS ABOUT CAREERS in Agribusiness & Natural Resources



Submitted by:
Barbara Jacuzzi Nix
Benton Jr. High School

Picture Yourself in a Career in Business & Office

Actuary
Real Estate Agent
General Manager
Auditor



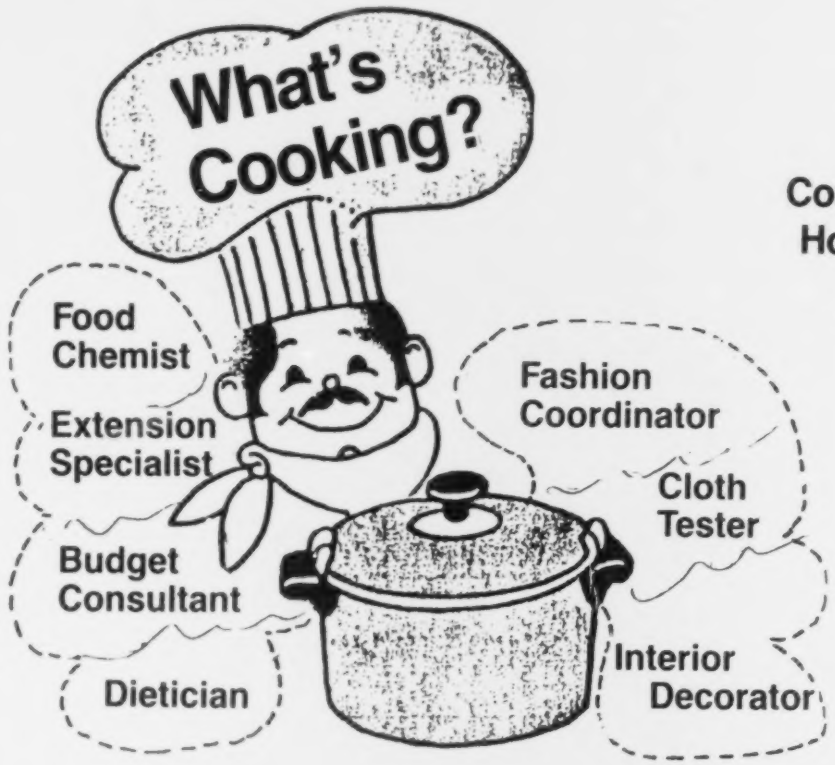
Secretary
Computer Operator
Accountant
Banker

Submitted by:
Donna Russell
Pleasant View High School

Is This Your Bag?

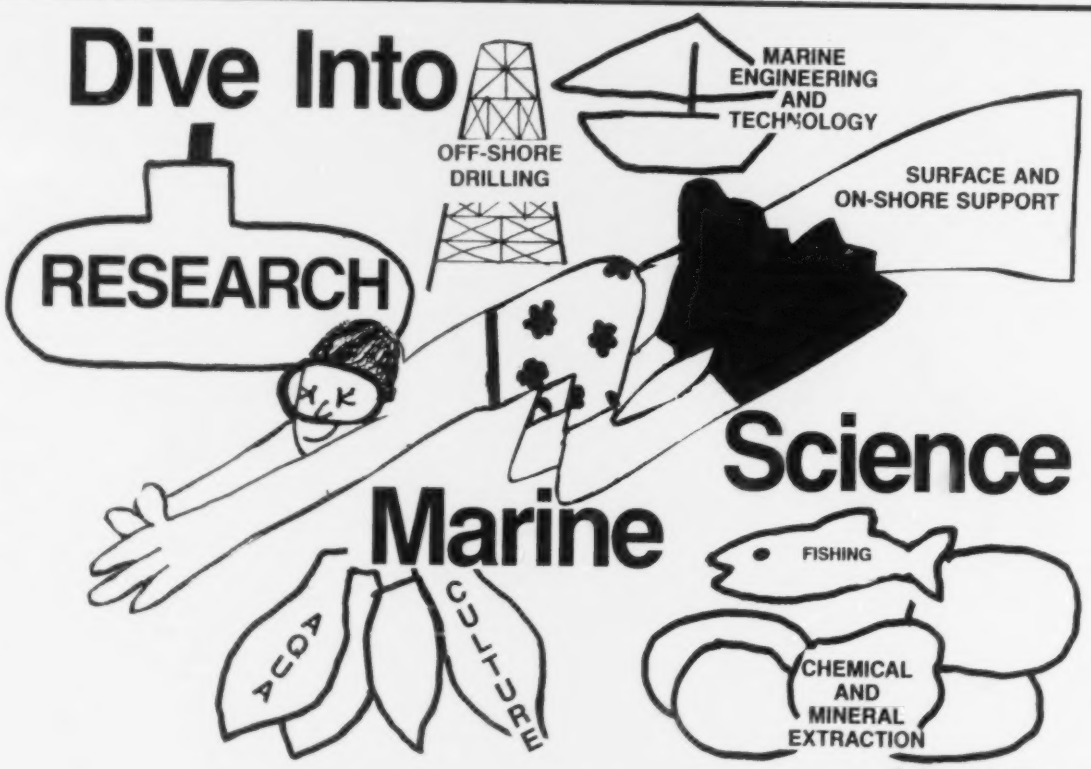
(Small bags w/name of specific jobs in that cluster.)

Submitted by:
Donna Russell
Pleasant View High School

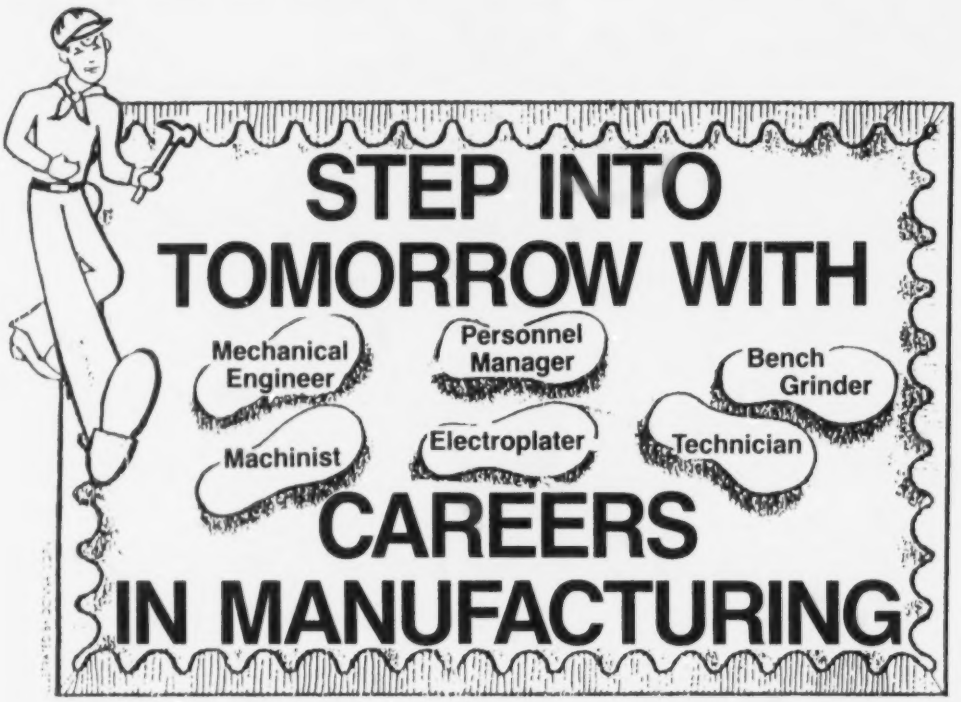


In
Consumer and
Homemaking

Submitted by:
Beverly Wright
Mt. Pleasant High School



Submitted by:
Cindy Gray
Nemo Vista High School



Submitted by:
Lu Ann Faulk
Forrest City Middle School

PICK A CARD
in Hospitality and Recreation

Can Be Used In Hospitality and Recreation Cluster when using the "Role Playing Game" on pages 583-584 in CO Guide.

Submitted by:
Beverly Wright
Mt. Pleasant High School

Richard Nixon, the former president, wrote in *TV Guide* that President-elect George Bush could use a ment visio egy" trai team f all the institution h and against a p ne controls his fi n television."

hard Nixon

Darlene Nelson injuries while nd, Tyrone, was en a suspected st ing pursued by shed through t ove their bed in a l artment while the n landed in the t l police said its driver es- ed.

Mohammad Mousavi oeniha, Iranian prosecutor neral, said Monday in hran more drug traffickers ll be executed, the official amic Republic News Agency

tallations listed by the Air Force as finalists for the MX garrisons.

The system would have its headquarters at Warren Air Force Base in Wyoming. At least six of the other 10 bases are expected to be chosen.

\$250 million of that money can be spent prior to Feb. 15.

Bush then must decide whether to spend the remaining \$350 million on MX development or request congressional approval to reallocate the money to the Midgetman

crats prefer single-warhe

Requested for the B-2 S classified, bu ment data s tion funding growing rapi

Procurem quests for fis 1991 are abo

Communications and Media

THE POWER OF WORDS

WASHINGTON – President-elect Bush bestowed cautious praise on President Reagan's parting budget Monday, saying he "agrees with its intent" while making clear he will develop his own proposals.

"I will continue to review it

asked to stay on – told reporters that "work is actively under way" on Bush's budget modifications.

"It is certainly po much of the curre will remain on the though it is too ea stage to offer more s

Submitted by:
Cindy Gray
Nemo Vista High School

Budg

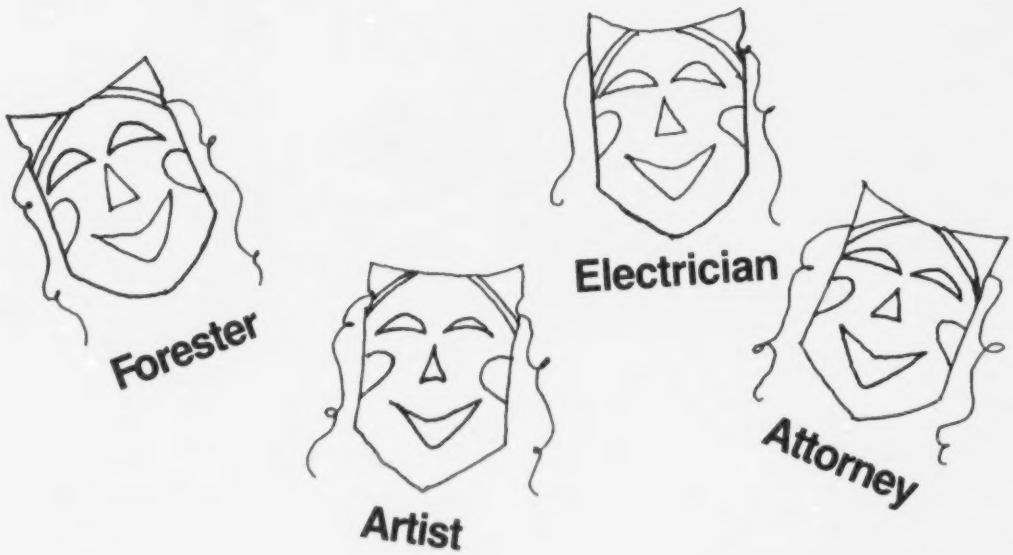
• Continued fro

House B Leon Panett it "the last w of the Reaga

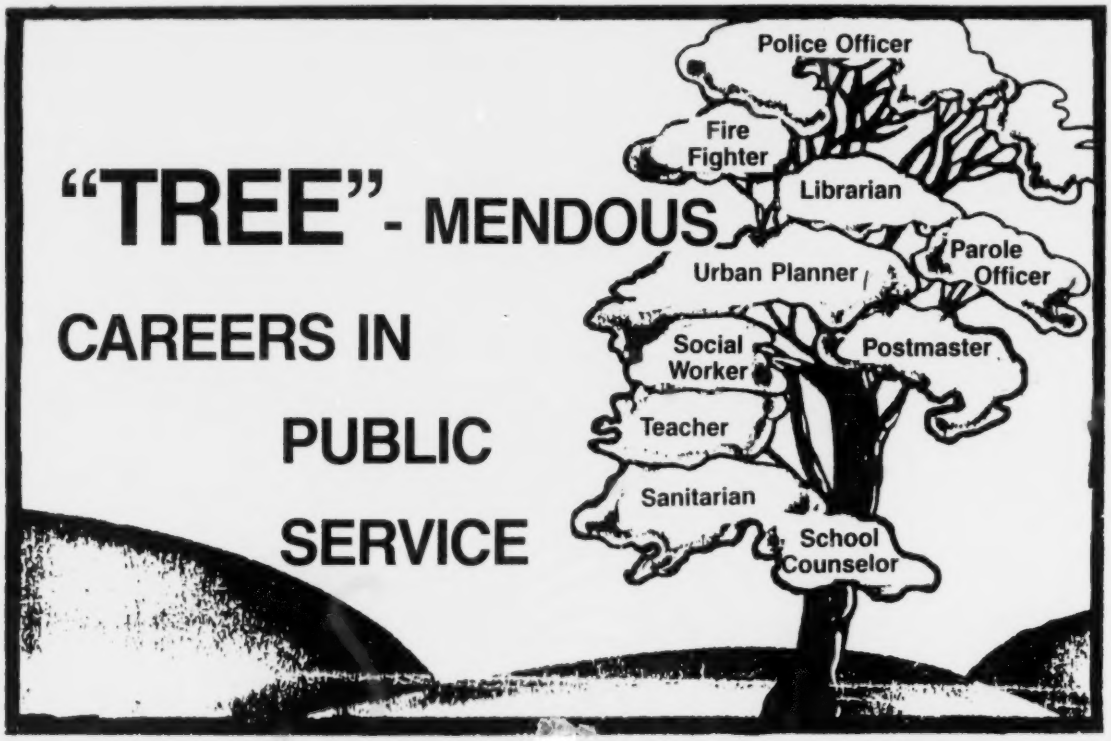
But Treas cholas Brad rector Josep porters that duce the d Congress to c

"I think i they call th vant," Brady

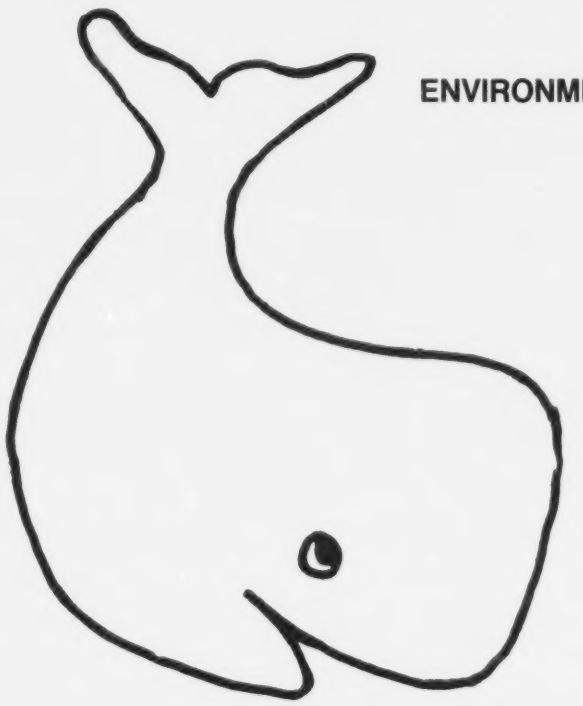
WHICH FACE WILL YOU WEAR?



Submitted by:
Lu Ann Faulk
Forrest City Middle School



Submitted by:
Lu Ann Faulk
Forrest City Middle School

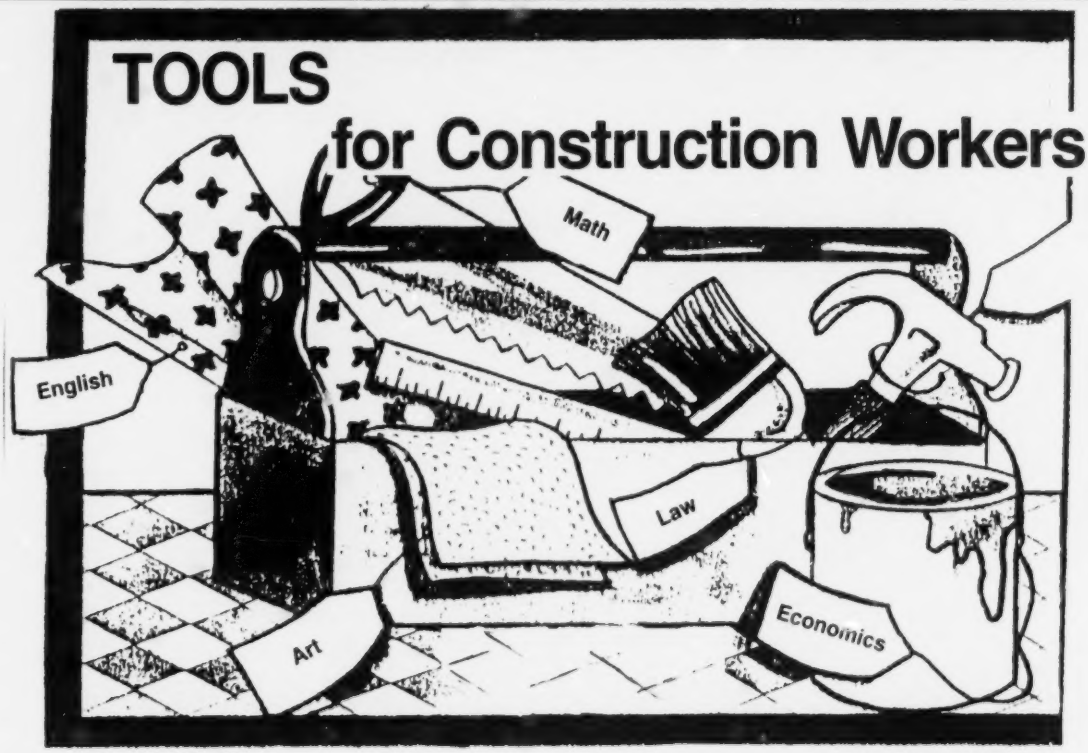


ENVIRONMENT CAREERS —

A WHALE OF AN OPPORTUNITY

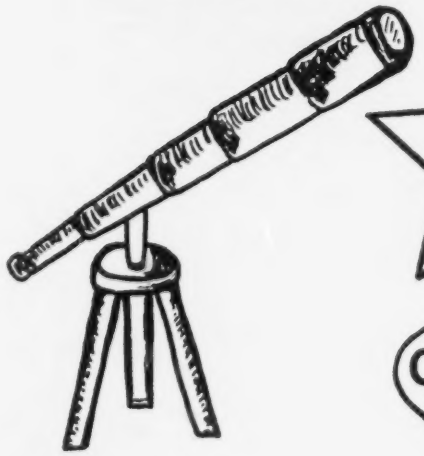
Air Analyst
Sanitary Inspector
Entomologist
Microbiologist
Park Naturalist
Wildlife Biologist

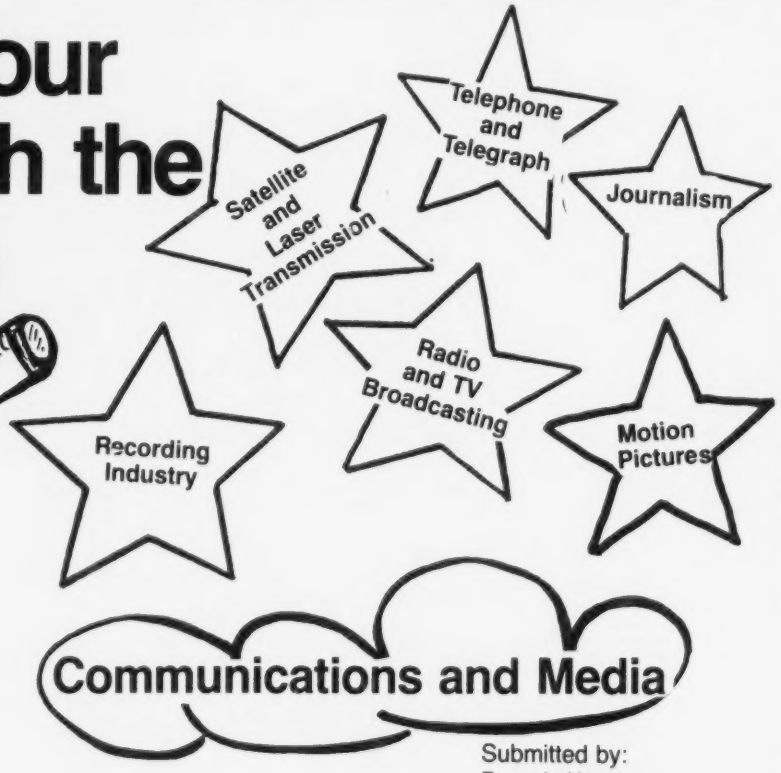
Submitted by:
Beverly Wright
Mt. Pleasant High School



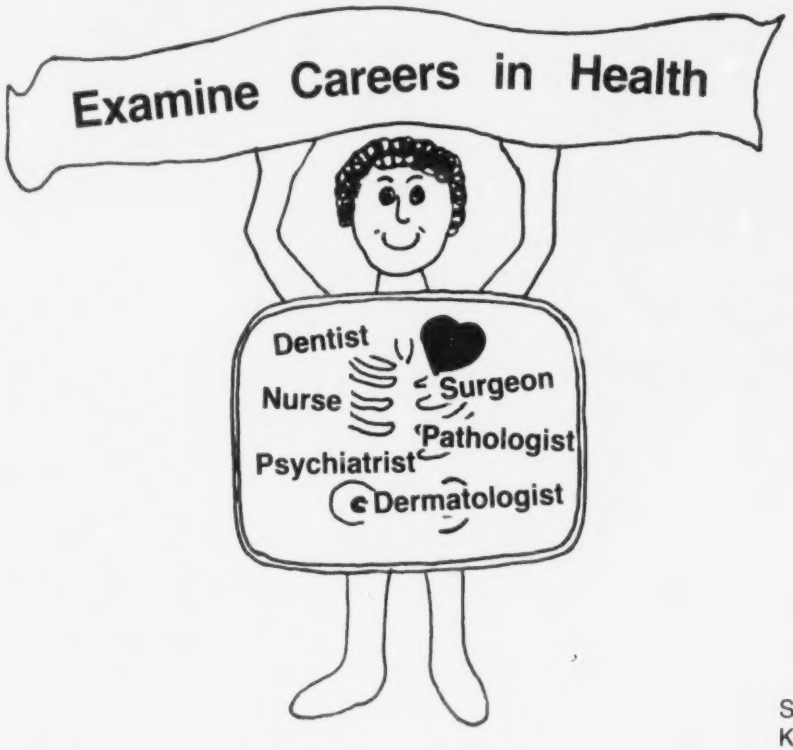
Submitted by:
Lu Ann Faulk
Forrest City Middle School

Chart Your Future with the Stars



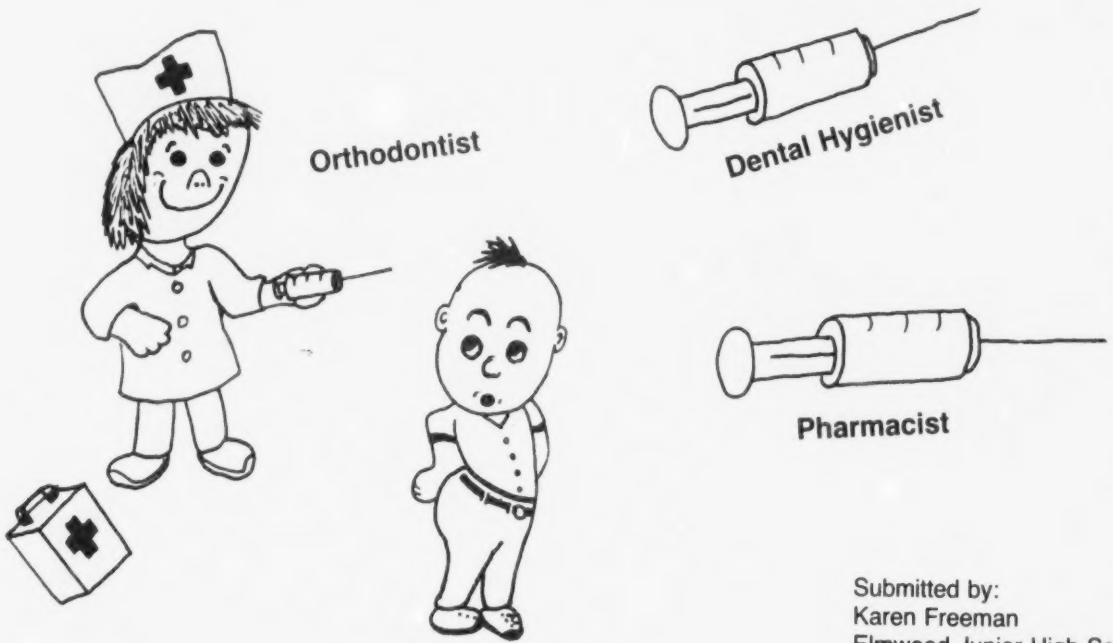


Submitted by:
Beverly Wright
Mt. Pleasant High School



Submitted by:
Karen Freeman
Elmwood Junior High
Rogers

Sticken' it to you with Health Careers



Submitted by:
Karen Freeman
Elmwood Junior High School
Rogers

Take a dance with careers in Fine Arts & Humanities

Submitted by:
Karen Freeman
Elmwood Junior High School
Rogers

There's a sky full of careers in Airborne Transportation

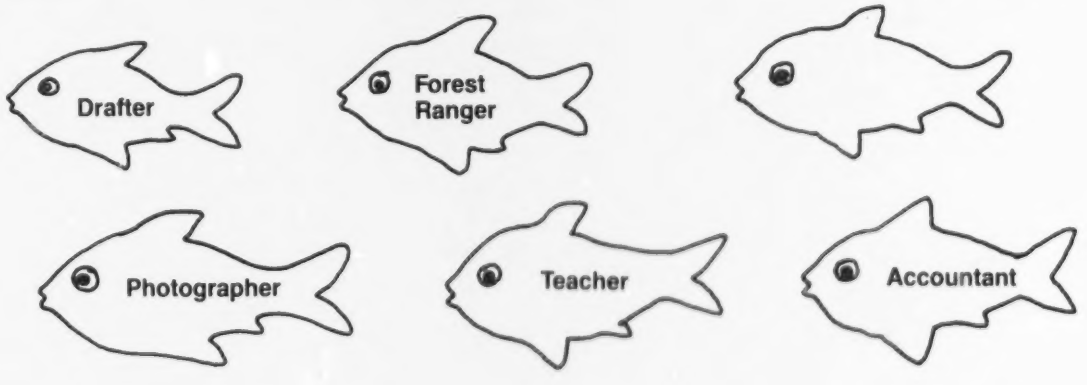
***Used Precious Moments Coloring Book**

Submitted by:
Karen Freeman
Elmwood Junior High School
Rogers

CAREERS ARE BREWING

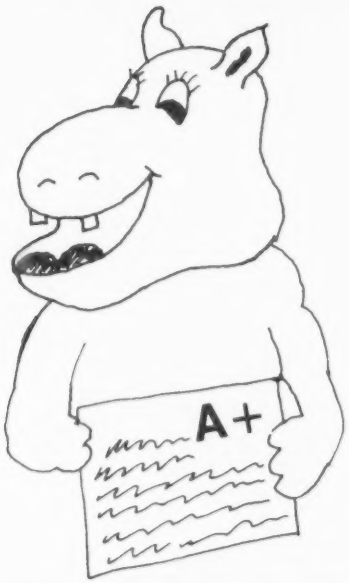
Submitted by:
Laura Loyd
Lavaca High School

There's nothing FISHY ABOUT A GOOD CAREER

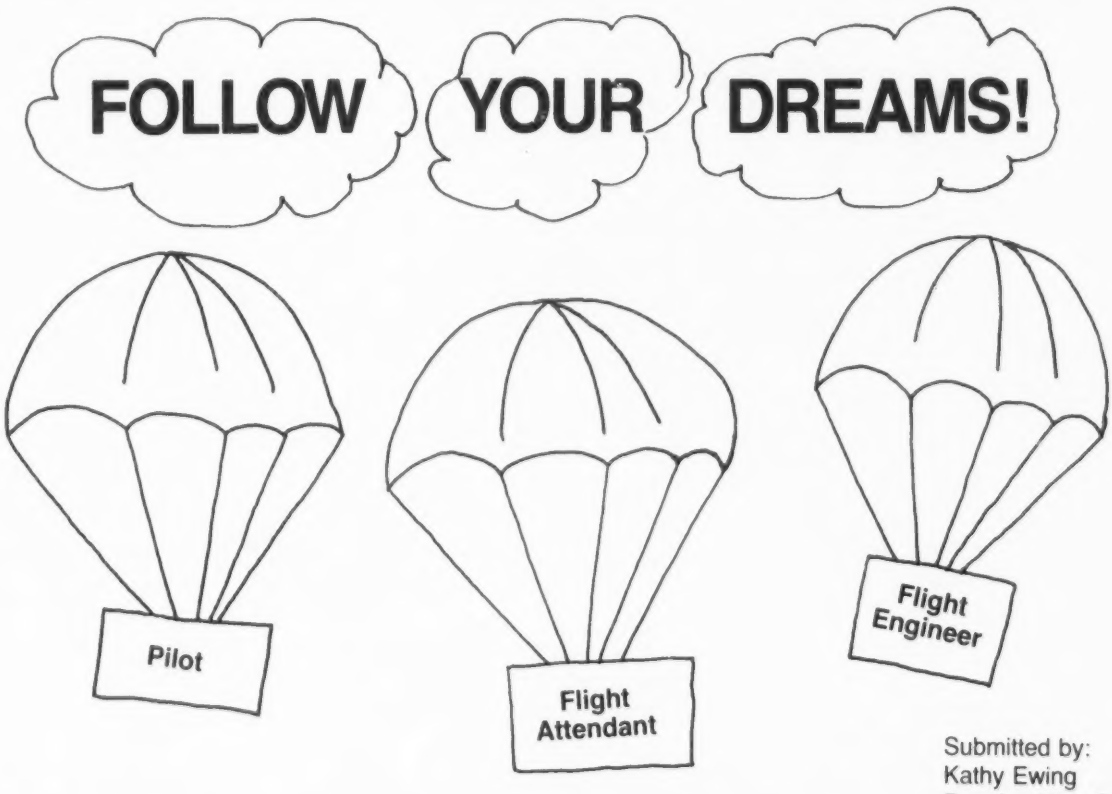


Submitted by:
Laura Loyd
Lavaca High School

WRITING
MAY BE A CAREER FOR YOU



Submitted by:
Cindy Gray
Nemo Vista High School

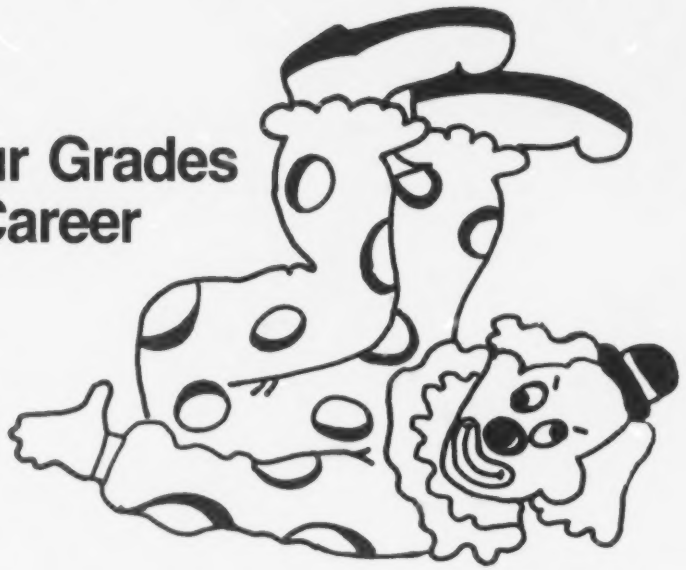


Submitted by:
Kathy Ewing
Des Arc High School

PLANNING FOR SUCCESS

STOP Clowning Around!

Care About Your Grades
Plan For Your Career
Work Hard!



Submitted by:
Donna Russell
Pleasant View High School

Your Life Doesn't Have To Be Stormy

Submitted by:
Donna Russell
Pleasant View High School

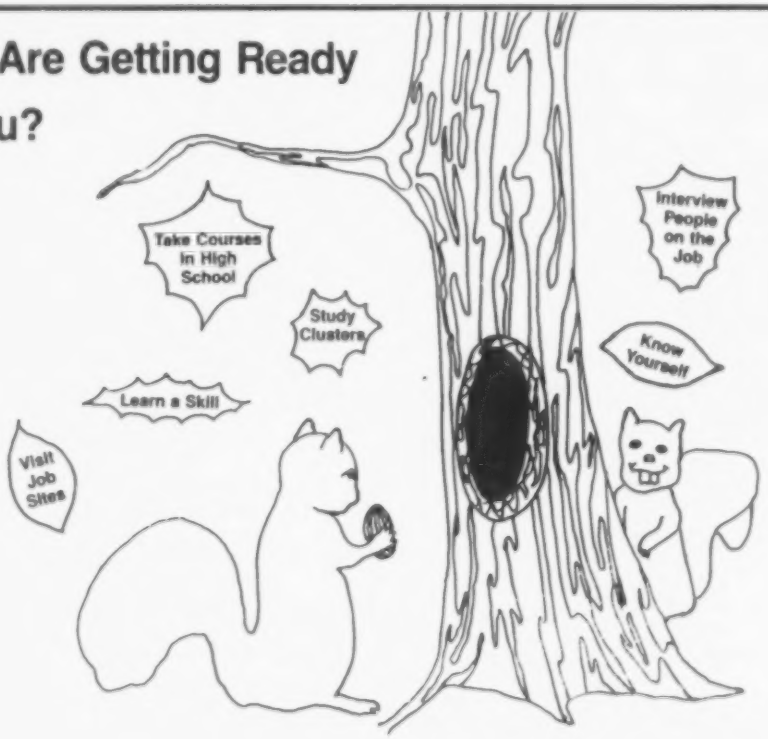
39

FREEDOM TO CHOOSE — PROUD OF AMERICA

(Display Posters Students Have Developed on "My Future Career")

Submitted by:
Barbara Jacuzzi Nix
Benton Junior High School

The Squirrels Are Getting Ready — Are You?



Submitted by:
Nancy Newell
Magnet Cove High School

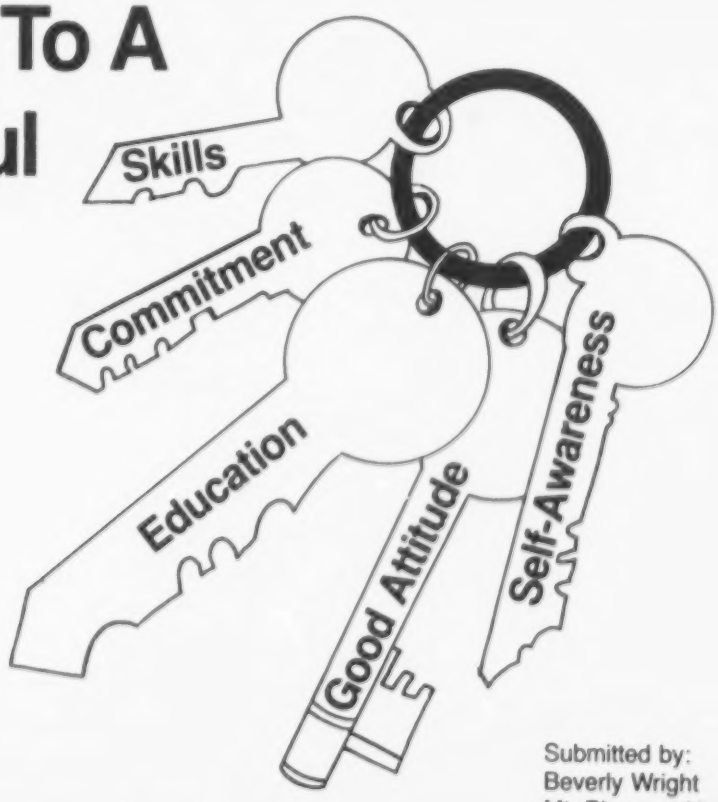
IS YOUR FUTURE CLOUDY?

SHOULD I GO TO A VOCATIONAL SCHOOL OR COLLEGE?
WHERE WILL I LIVE?
WOULD I LIKE TO JOIN THE MILITARY SERVICE?
HOW SOON MUST I MAKE DECISIONS?
IS IT A GOOD TIME TO TRAVEL?
IS A JOB AVAILABLE?
PHONE
READ • ASK •
EXPLORE • VISIT • WRITE

Submitted by:
Donna Russell
Pleasant View High School

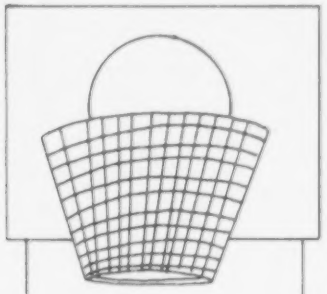
Submitted by:
LuAnn Faulk
Forrest City Middle School

The Keys To A Successful Career



Submitted by:
Beverly Wright
Mt. Pleasant High School

A CAREER IS IN THE BASKET IF YOU



Observe

Participate

Read

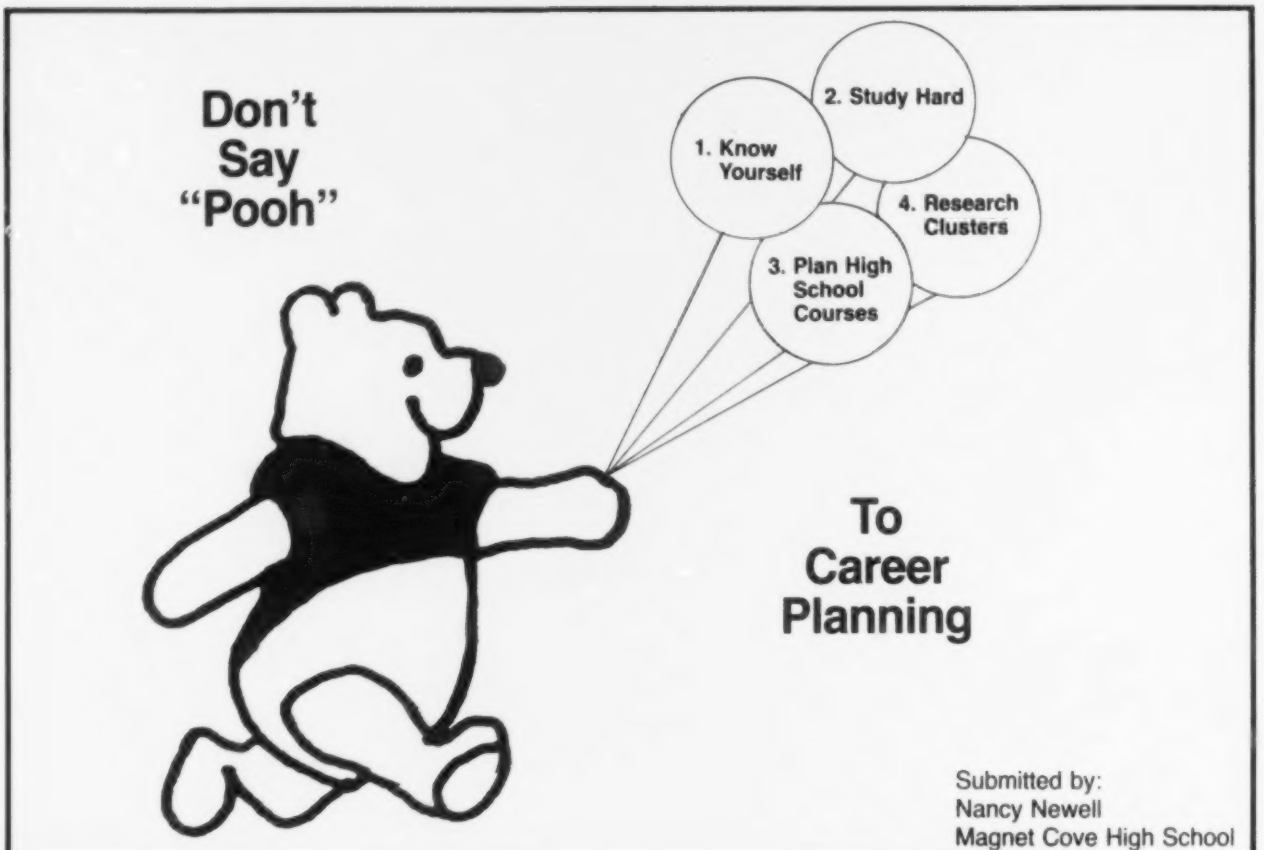
Experiment

Submitted by:
Beverly Wright
Mt. Pleasant

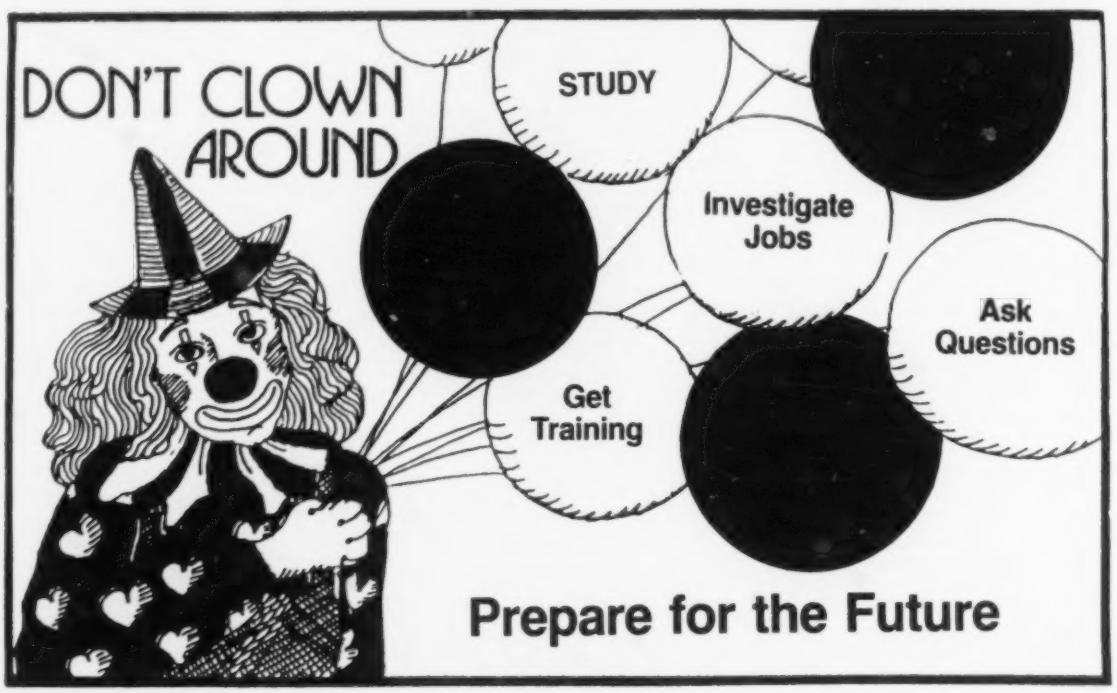
WHOOOO NEEDS WORK?

YOU DO!

Submitted by:
Kathy Ewing
Des Arc High School



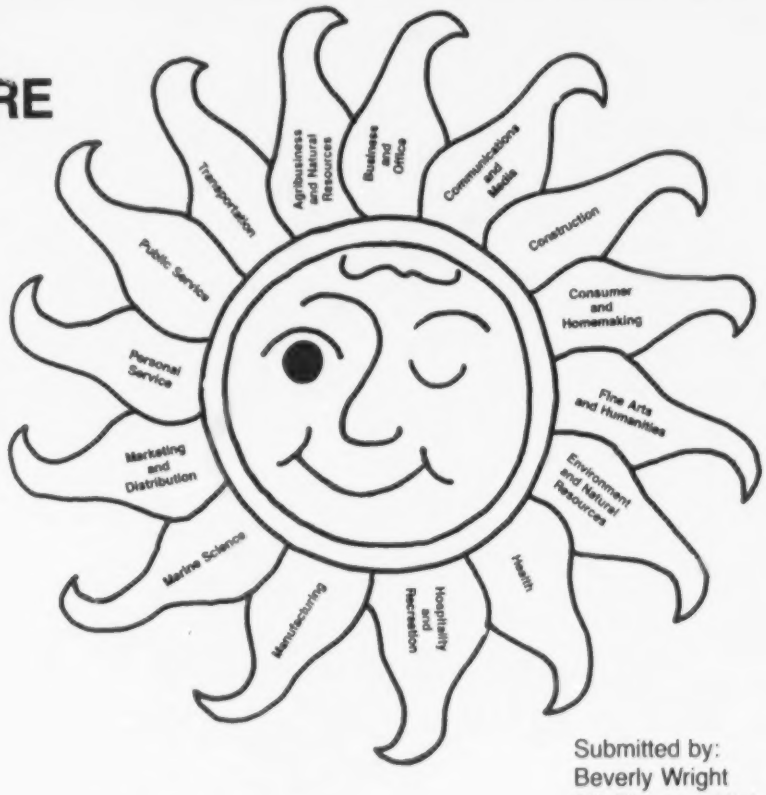
Submitted by:
Nancy Newell
Magnet Cove High School



Submitted by:
LuAnn Faulk
Forrest City Middle School

43

PLAN FOR A BRIGHT FUTURE



Submitted by:
Beverly Wright
Mt. Pleasant High School

Submitted by:
LuAnn Faulk
Forrest City Middle School

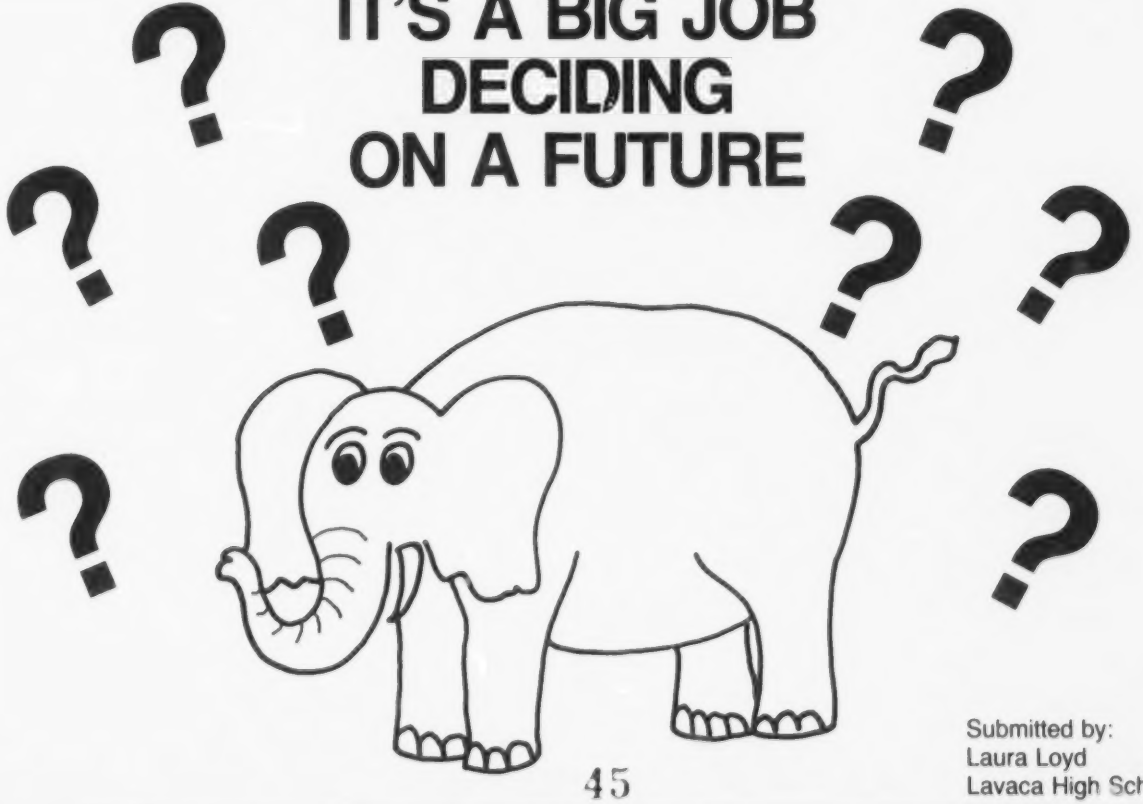
44

IT'S
HIGH TIME

TO PLAN YOUR CAREER

Submitted by:
LuAnn Faulk
Forrest City Middle School

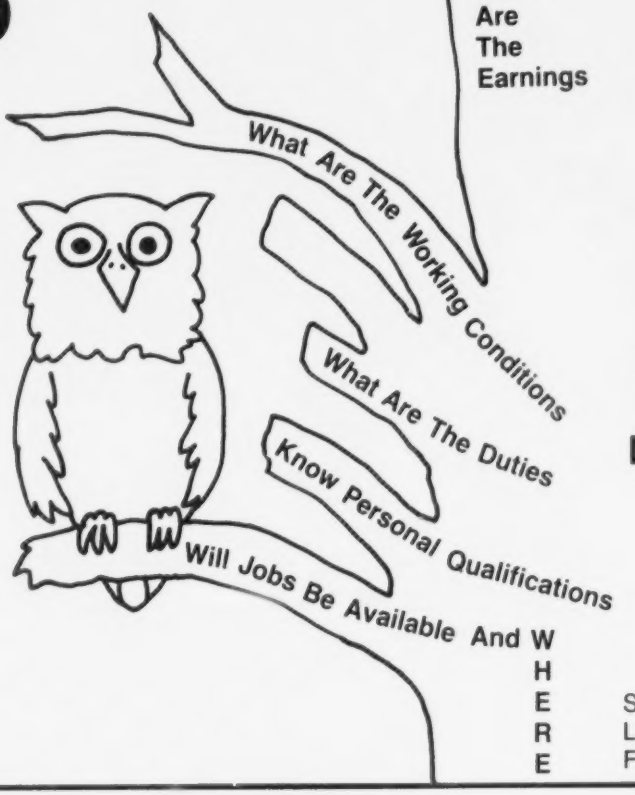
IT'S A BIG JOB DECIDING ON A FUTURE



Submitted by:
Laura Loyd
Lavaca High School

45

Be Job WISE


What Are The Working Conditions
What Are The Duties
Know Personal Qualifications
Will Jobs Be Available And W H E R E
What Are The Earnings

WHAT TRAINING OR EDUCATION ARE NECESSARY.

Submitted by:
LuAnn Faulk
Forrest City Middle School

BEE PREPARED FOR A CAREER

Submitted by:
Laura Loyd
Lavaca High School

IT IS BETTER
TO WORK TOWARD
THAN DREAM ABOUT . . .

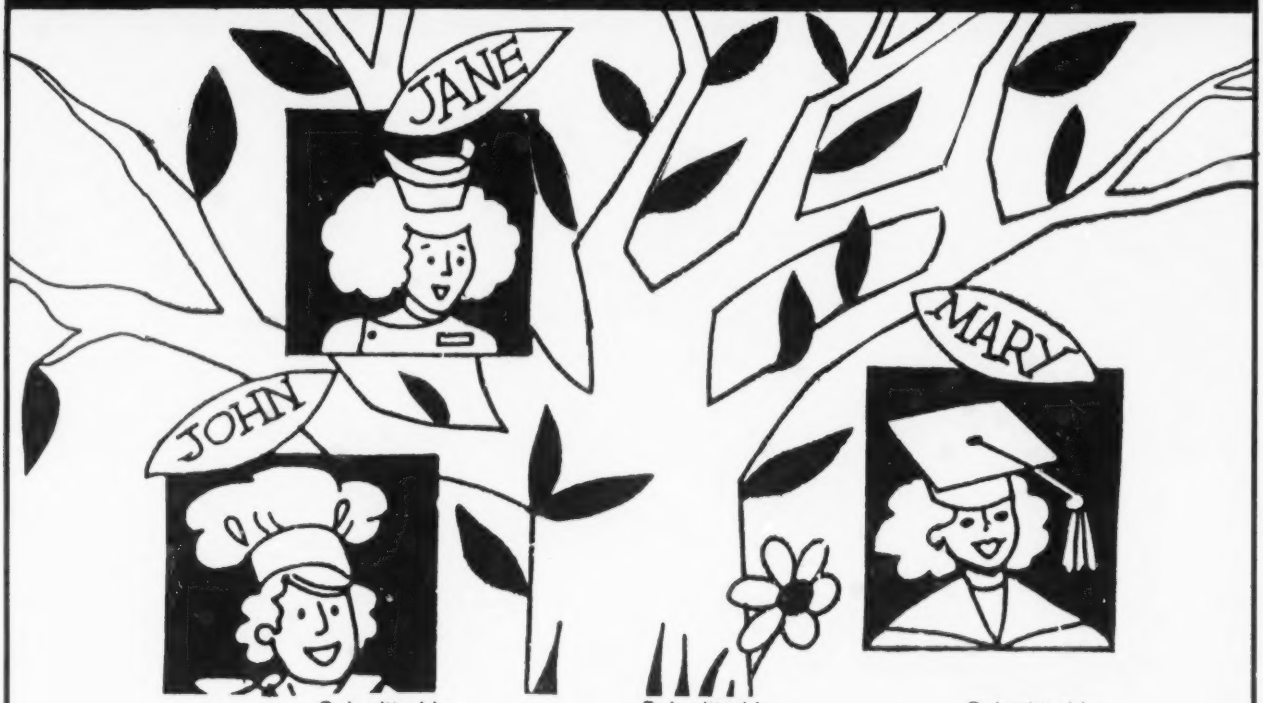
Your
FUTURE!

Submitted by:
Beverly Wright
Mt. Pleasant High School

Don't
gamble
with your
future
choose a good Job
for you

Submitted by:
Kathleen Ferro
Mountain Home Junior High School

OUR CAREER INTERESTS



Submitted by:
LuAnn Faulk
Forrest City Middle School

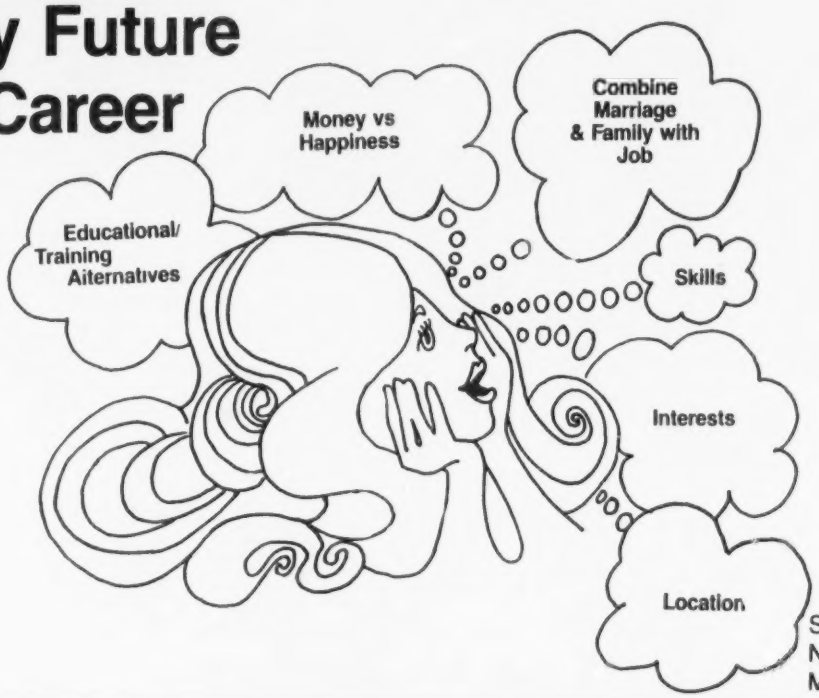
Submitted by:
Nancy Newell
Magnet Cove High School

Submitted by:
Beverly Wright
Mt. Pleasant High School

On The Trail To a Successful Career

Submitted by:
Beverly Wright
Mt. Pleasant High School

Dreaming About My Future Career



Submitted by:
Nancy Newell
Magnet Cove High School

Program Your Career!

Submitted by:
Joyce Howell
C/O Teacher
Camden Middle School

Submitted by:
LuAnn Faulk
Forrest City Middle School

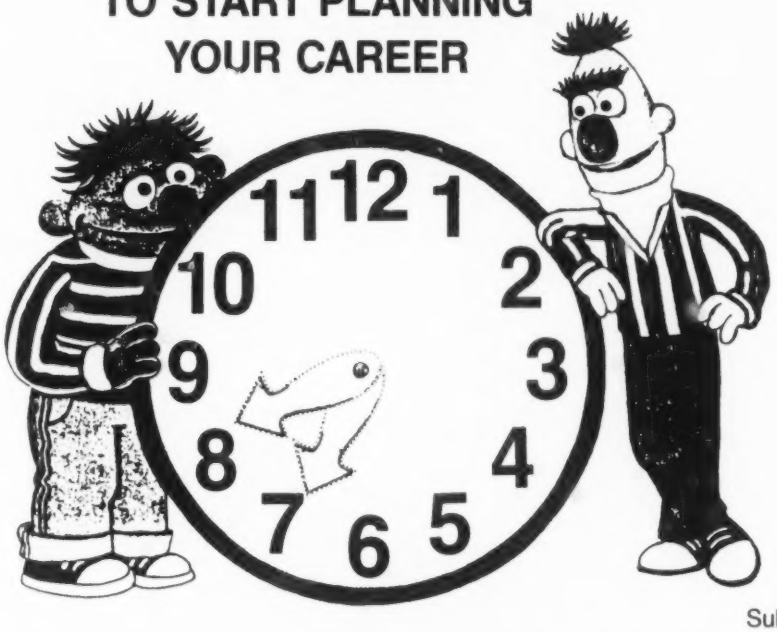
DIALING FOR DOLLARS

1. Define knowledge and skills.
2. Determine interest and desire.
3. Acquire necessary education.

Submitted by:
Beverly Wright
Mt. Pleasant High School

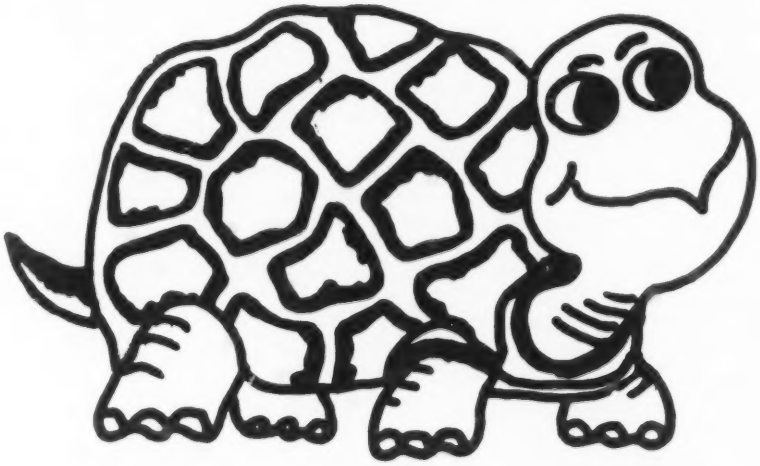
It's About Time

TO START PLANNING YOUR CAREER



Submitted by:
Margaret Henneberger

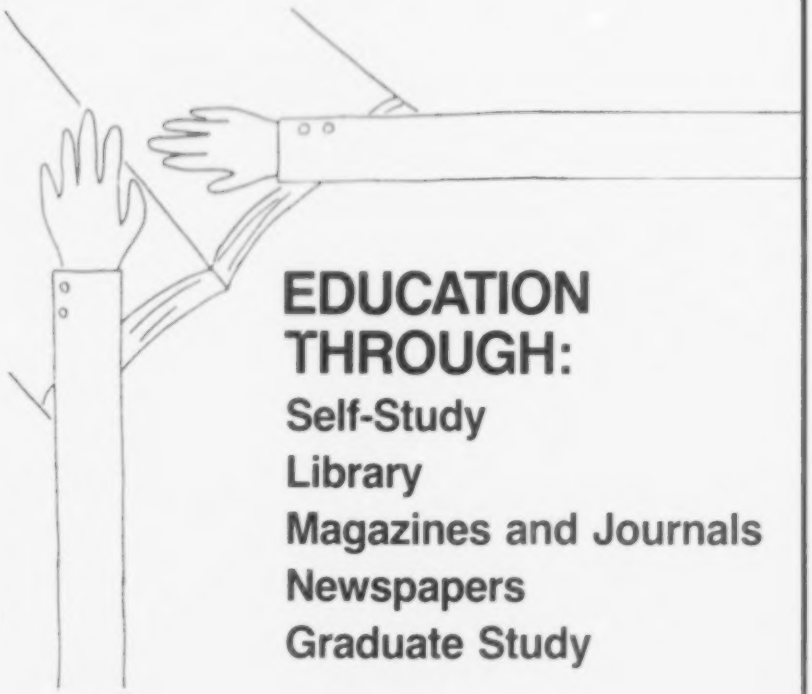
Don't Be A Slow Poke



WORK TOWARD A CAREER NOW!

Submitted by:
Laura Loyd
Lavaca High School

EDUCATIONAL/TRAINING ALTERNATIVES



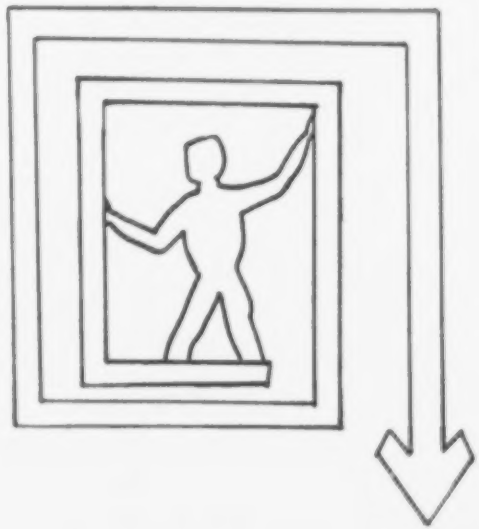
EDUCATION THROUGH:

Self-Study
Library
Magazines and Journals
Newspapers
Graduate Study

Reach for Tomorrow through Education

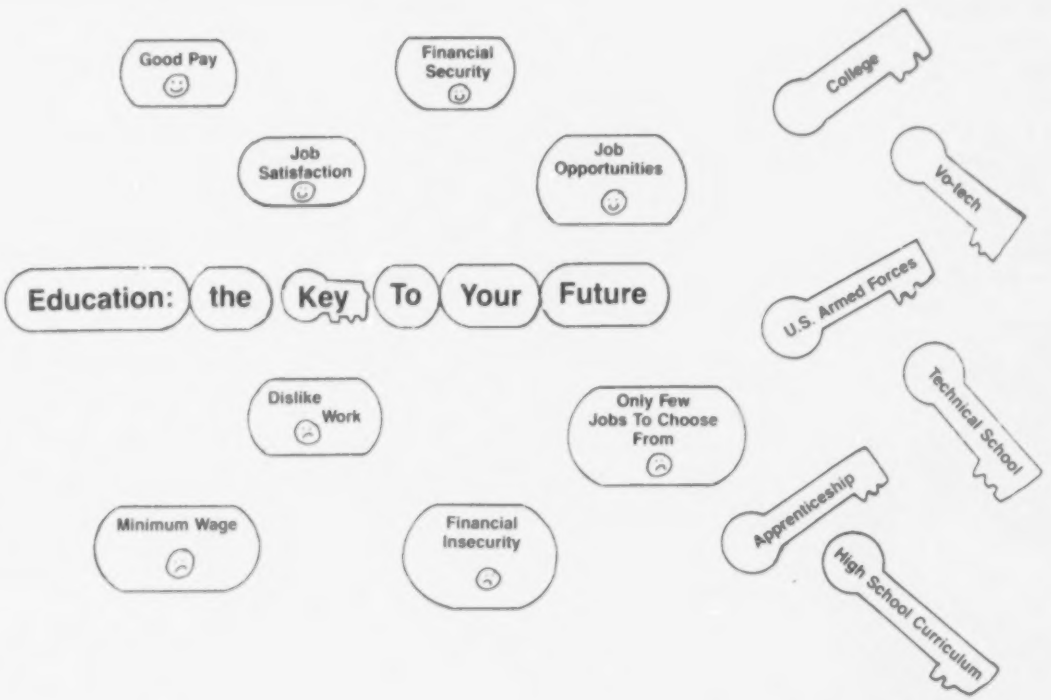
Submitted by:
Beverly Wright
Mt. Pleasant High School

BOXED IN?



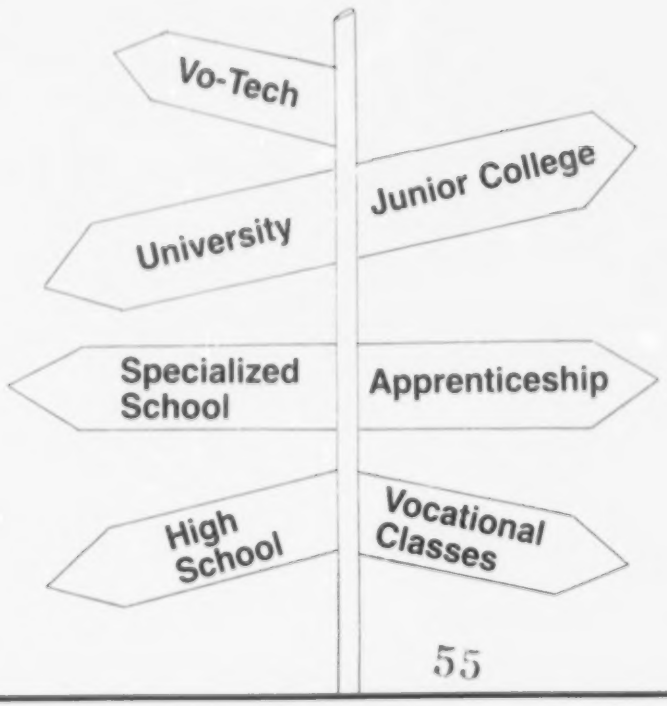
TRY, MORE EDUCATION

Submitted by:
Beverly Wright
Mt. Pleasant High School



Submitted by:
Robbie Pettigrew
Murfreesboro High School

Where To Go?



Submitted by:
Beverly Wright
Mt. Pleasant
High School

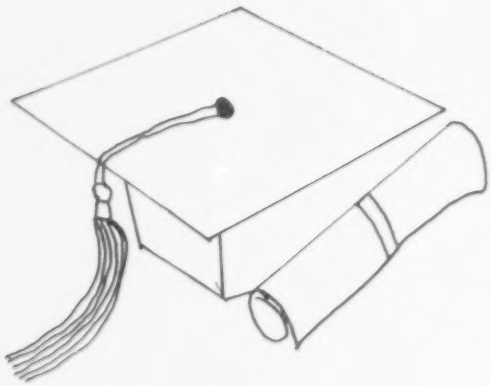
55

AN EDUCATION LIGHTS THE WAY

GET A GOOD ONE!

Submitted by:
Erich Albat
Mayflower High School

This Is The Most Expensive Hat In America



Career Orientation Can Guide You To One

56

Submitted by:
Napoleon Hilson
Altheimer Middle School

JOB ACQUISITION

Keys To A Successful Interview

Dress Neat and Appropriately.

Show Interest. Ask Questions.

Arrive Early.

Listen Carefully. Answer Questions Thoughtfully.

Go Alone.

Don't Smoke or Chew Gum.

Submitted by:
Cindy Gray
Nemo Vista High School

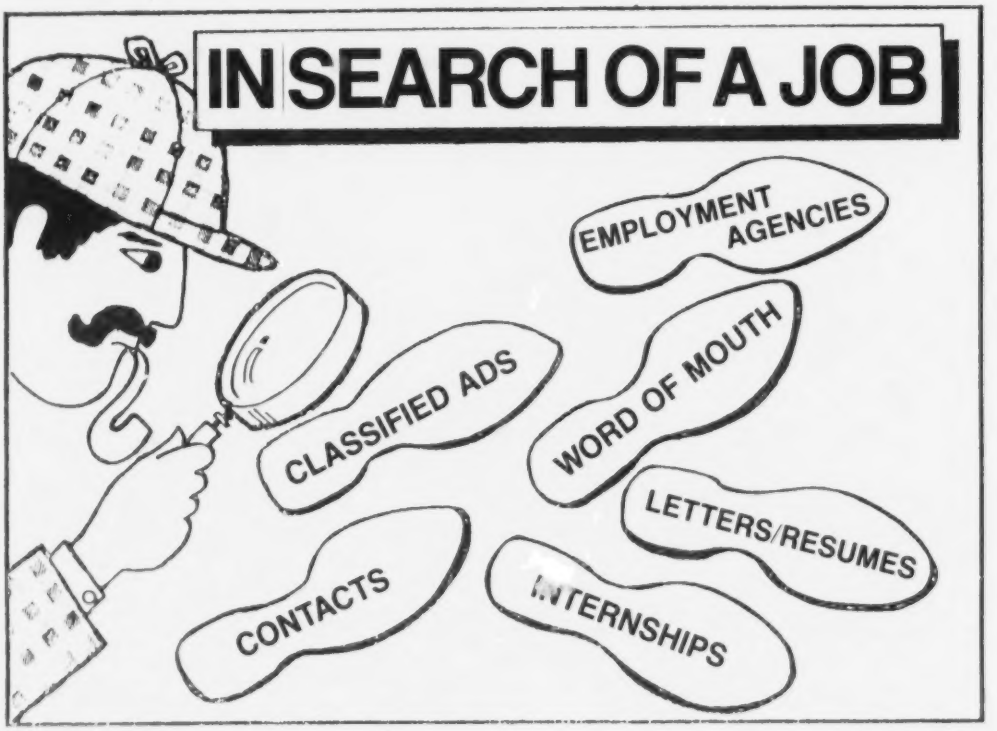
DON'T MONKEY AROUND WITH

the Job Interview

1. **Arrive on Time**
2. **Do Not Take A Friend**
3. **Have Completed Resume and References**

58

Submitted by:
Nancy Newell
Magnet Cove High School



Submitted by:
Nancy Newell
Magnet Cove High School

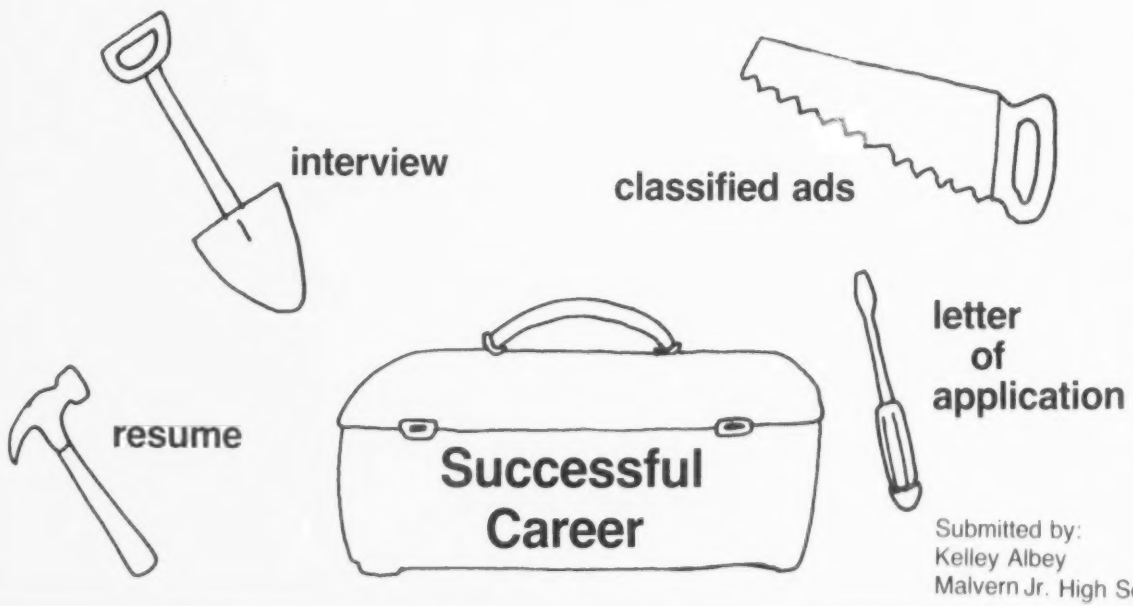
Be Prepared For An Interview

Career Orientation

59

Submitted by:
Napoleon Hilson
Altheimer Middle School

TOOLS FOR FINDING A JOB



Submitted by:
Kelley Albey
Malvern Jr. High School

GET A JOB!

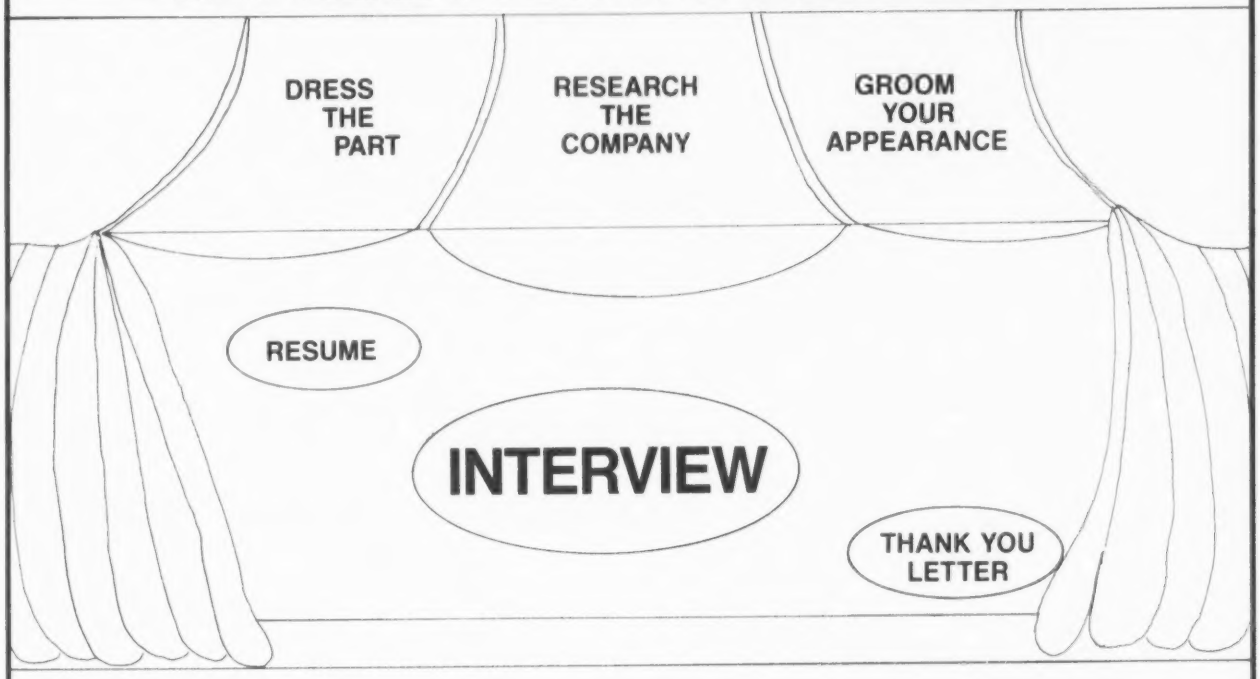
A JOB TODAY COULD MEAN A CAREER TOMORROW!

1. Read the Help Wanted Ads.
2. Learn to communicate with potential employers.
3. Be prepared to start working.
4. Call for an interview — Speak clearly — Get all the facts.
5. Dress well for first impression.

Submitted by:
Donna Russell
Pleasant View High School

60

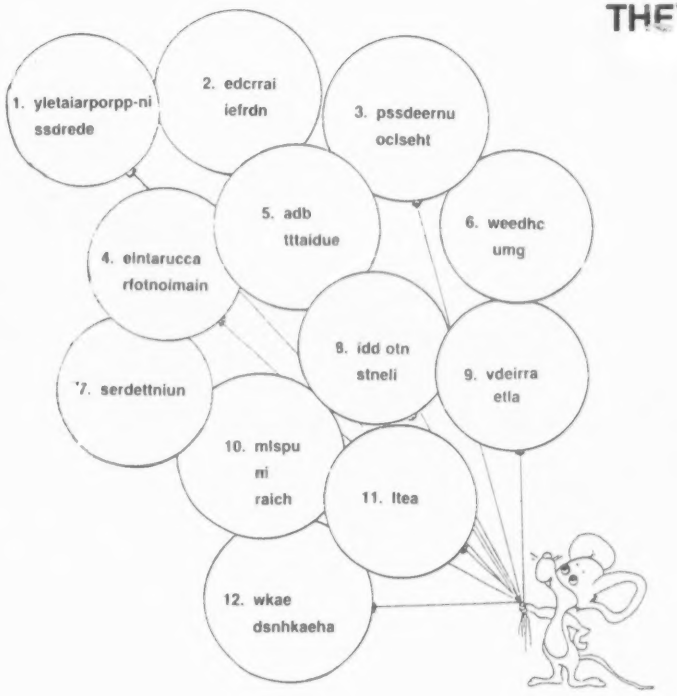
GET READY FOR THE BIG EVENT!



Submitted by:
Candace Page
Greenland High School

POP THE BALLOONS!

THEY'RE FILLED WITH BAD MANNERISMS© FOR JOB INTERVIEW



1. inappropriately dressed 2. ca. led friend 3. unpressed clothes 4. inaccurate information 5. bad attitude 6. chewed gum 7. uninterested 8. did not listen 9. armed late 10. slump in chair 11. late 12. weak handshake

Submitted by:
Nancy Newell
Magnet Cove High School

PART TIME/SUMMER JOBS

Are you ready for SUMMER?

summer
school

camp

vacation

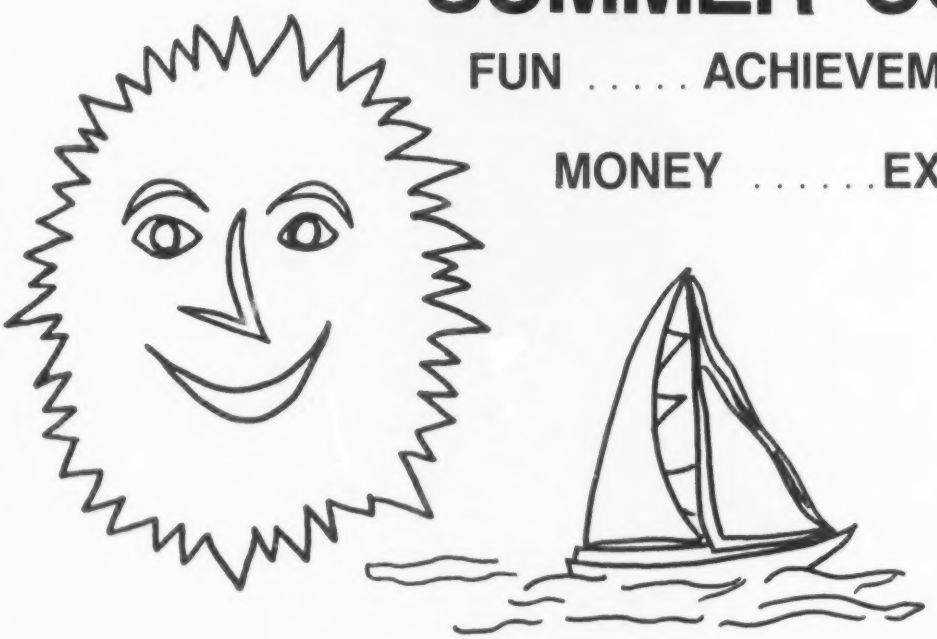
job

Submitted by:
Beverly Wright
Mt. Pleasant High School

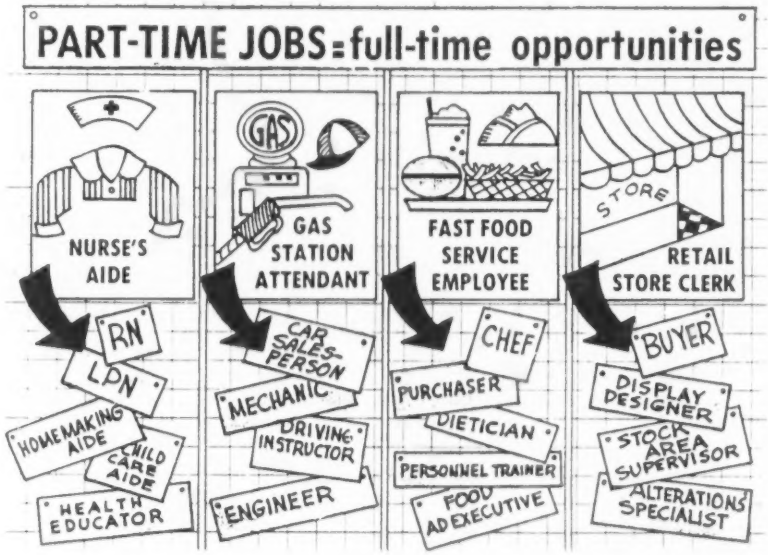
MAKE YOUR SUMMER COUNT

FUN . . . . . ACHIEVEMENT

MONEY . . . . . EXPERIENCE



Submitted by:
Beverly Wright
Mt. Pleasant High School



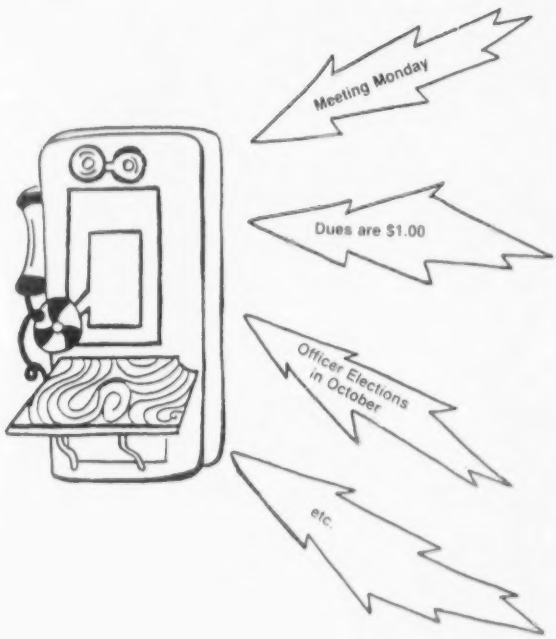
Submitted by:
Lu Ann Faulk
Forrest City Middle School

and
Donna Russell
Pleasant View High School

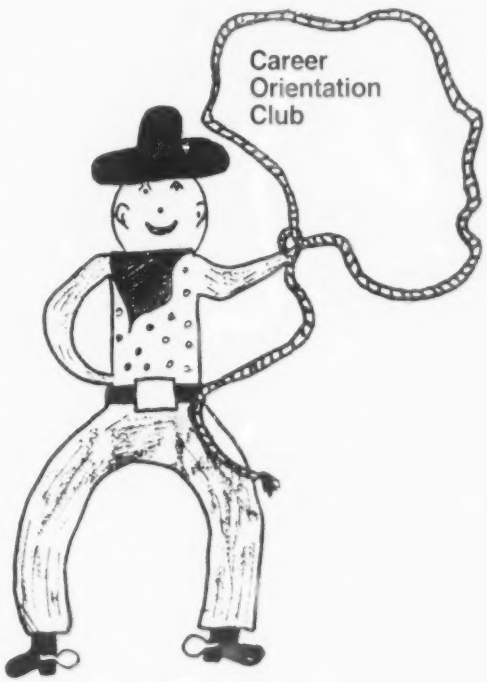
Submitted by:
Lu Ann Faulk
Forrest City Middle School

CAREER CLUB

Calling All COC Members



Submitted by:
Beverly Wright
Mt. Pleasant High School



NEWS Round-up

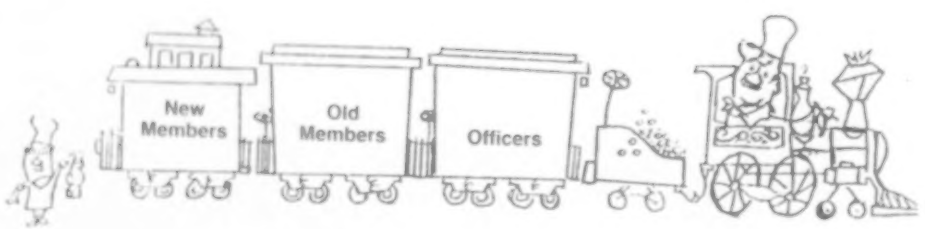
Submitted by:
Beverly Wright
Mt. Pleasant High School

BLUE JAYS CAREER CLUB

MOTTO: PREPARING TO LEAVE THE NEST

Submitted by:
Mary Hendrix
Nevada County High School

Come Aboard The COC Express!



Under each car list the names of the officers and members for the year.

Submitted by:
Beverly Wright
Mt. Pleasant High School